

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
WORK SESSION**

August 17, 2017

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain at 10:00 am at The Water District Office. Present were Board Members: Sally Rottier, Mary Hume, and Ray Grimmert. Paul Studer was absent. Staff Members present was Grant Cooper and Amy Belch. Attorney present was David Brown.

**1. Call Meeting To Order**

**2. The Board to Adjourn to Executive Session**

**1.** Discussion with Attorney Mr. Brown. Discussion of public body for legal advice or to consider its position and instruct it's Attorneys regarding contracts that are the subject of negotiations, in pending or contemplated litigation.

**A motion was made by Ms. Hume and seconded by Mr. Grimmert to adjourn the Executive Session. Mr. St. Germain declared the meeting adjourned at 11:30 am.**

**3. Discussion of ACH Payments through National Bank of Arizona**

Mr. Cooper explains ACH payments are automatic withdraw from a customer's bank account. Forest Lakes would have written permission from the customer to debit their account for the water bill due that month. Forest Lakes would have customer's banking information with a signed approval to debit their account in a secured file on the computer. Once billing is complete a file would be uploaded, verified by two Forest Lakes employees and sent off to National Bank of Arizona. Mr. St. Germain expressed his concern about security issues. Ms. Hume expressed her concern with larger bills getting automatically withdraw.

**4. Discussion of Main Trunk Line Project with Painted Sky Engineering**

Mr. Cooper informs the Board Tetra Tech Engineering is now Painted Sky Engineering. Tetra Tech was purchased by Mr. Brimhall and the name changed. Mr. Cooper states he will not move forward on any projects unless the Board has a 100% of understanding of the project, why the project, and the financials of the project. Mr. Cooper suggest having a special work session on the Main Trunk Line Project with all Board Members present.

Mr. Lou St. Germain Closed meeting at 11:45 am.

Forest Lakes DWID  
Minutes by: Amy Belch  
Minutes approved: FLDWID

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Lou St. Germain, Chairman

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Sally Rottier, Secretary

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Date