

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
May 28, 2021**

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain 10:00 am at The Water District Office. Present were Board Members: Mary Hume, Bryan Hawk, Paul Studer, and Joe Taylor. Staff member present Grant Cooper and Amy Belch.

1. Discussion and Review with Trina Cooper on Post Office Location

Ms. Cooper disgusted with FLDWID Board Members the details of USPS contract. Mr. Studer, Ms. Hume, and Mr. Hawk suggest that it would a service to the community. Mr. Taylor suggest looking into secured boxes and cost.

2. Discussion and Review of Smart Systems Contract for Fiscal Year 2021-2022

Mr. Cooper presented to the Board the cost analysis from past years and the new contract for fiscal year 2021-2022. Smart Systems cost for 1 year is \$516.80, 2 year is \$486.40, and 3 year is \$456.00 and no guarantee that the price will not increase in year 3. Mr. Taylor suggest obtaining an escalation clause. Mr. Hawk suggest an escape clause, backup provided on thumb drive, and all passwords. Mr. Studer recommends a 30-day term notice for

3. Discussion and Review of Preliminary Budget for Fiscal Year 2021-2022

Mr. Studer states 901 customers with 9 of those being commercial accounts. Property tax revenue \$360,000 with it will drop mill rate for Forest Lakes Estates. Wages to increase by \$6759 plus \$3000 year in bonus and \$5000 overtime. Mr. Studer recommends for Mr. Taylor and Mr. Hawk to look at water companies for a wage comparison in April or May 2022 for budgeting purposes. Mr. Studer states LCR will be decided after meeting with David Brown, from Brown and Brown Law, P.C. Depreciation to increase by \$12k. Cash carry over will be adjusted prior to next board meeting because of large item purchases pending.

4. Discussion and Review of Little Colorado River Coalition

Mr. St. Germain recommends Forest Lakes DWID to stay in the LCR and not go to public for an increase. Ms. Hume agrees with Mr. St. Germain. Mr. St. Germain's concerns are the drought problems happening in Arizona. Mr. Studer suggest going to the public if LCR is going to increase significantly.

5. Discussion and Review of FLDWID Master Plan Manual

All Forest Lakes DWID Board Members reviewed Master Plan Manual changes and signed manual. Manual will be submitted to Coconino County with approved 2021-2022 Budget.

6. Discussion and Review of Property Owned by Forest Lakes DWID

Mr. Cooper states property was purchased for \$107K in 2004. Mr. Cooper spoke with a local realtor about pricing for the property. Realtor recommended \$225K. Mr. St. Germain recommends revisit the idea of selling in 5 years.

7. Discussion and Review of Highway 260 Main Line Project

Mr. Cooper reports Mark Gardiner from Apache Underground and Excavating is the only bid turned in for installation of the main line on Highway 260 Project. Bid totaled \$299,500 with \$24,000 in rock clause and \$8000 in contingencies. Material bid from Dana Kepner totaled \$103,000 with material expected in August. Ferguson bid totaled \$80,590 and FLDWID could order material right away.

Mr. St. Germain Closed meeting at 11:00 am.
Forest Lakes DWID
Minutes By: Amy Belch

Lou St. Germain, Chairman of the Board

Bryan Hawk, Secretary

Date

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