

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
WORK SESSION  
April 19, 2018**

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain at 10:00 am at The Water District Office. Present were Board Members: Mary Hume, Sally Rottier, Ray Grimmett and Paul Studer. Staff Members present was Grant Cooper and Amy Belch.

**1. Presentation to the Board From Mary Hume and Paul Studer**

Ms. Hume went to a class at the RWAA Conference for the Yarnell water company. In the presentation they talked about having proper insurance, a plan in case of a fire, Fema paperwork downloaded, talking with your local fire department and forest service prior to a disaster. Ms. Hume reports Yarnell was paid by insurance \$435K and the damage was estimated at 2.3 million. Yarnell water reached out to FEMA with no success. Yarnell water has had to rely on federal grants. Yarnell water anticipates a recovery by 2020. Mr. St. Germain recommends calling Mr. Hancock and the underwriter to get a clear understanding of what is covered. Mr. St. Germain states we should get Mr. Hancock and an underwriter here as soon as possible. Ms. Hume suggest contacting the forest service and fire department and ask for a fire retardant dropped on the SCADA building and the Wells if a fire should break out. Mr. Studer will put together an excel spread sheet of all inventory on Monday. Mr. St. Germain suggest getting the square footage dollar replacement in writing from the underwriter. Mr. Grimmett states he has pictures of everything of value at his house on a video that is located in a safe deposit box.

Ms. Hume reports on Servline Program for FLDWID customers. Ms. Hume states all customers would have to sign up first and then elect to opt out afterwards. The program offer's coverage for water leaks with high usage up to \$2500.00 and damage claims up to \$10,000. Ms. Belch has contacted Ms. Shelby who represents the Servline Program and she will be here for the board meeting in June.

Mr. St. Germain suggest looking into the logistics of in house insurance. Mr. Cooper states Ms. Belch will gather the last 3 years of leak list and FLDWID Board can determine if it's beneficial for our customers.

Mr. Cooper has a meeting with Badger Meter Tuesday April 24, 2018 at 7:30am and welcomes any FLDWID board members to join. Mr. St. Germain suggest taking the meter with the highest usage and having Badger bench test it for accuracy. Mr. Studer suggest taking 4-5 meters starting with the highest usage. Mr. St. Germain thinks testing one meter is significant enough.

**2. Discussion of Preliminary Budget for 2018-2019**

Mr. Cooper and Ms. Belch work together to get the most accurate numbers for the projected actuals of 2017-2018. Mr. Cooper states property tax figures are not ready until next month. Mr. Cooper suggest raising Coalition fee's to \$30,000 because the Lawyers will be in court most of 2018-2019 fiscal year. Mr. Cooper recommends \$300,000 for Construction in progress – Main Trunk Line. Mr. Studer suggest taking a closer look at the Capital outlay expense once the property tax numbers are complete.

Mr. Lou St. Germain Closed meeting at 11:20 am.

Forest Lakes DWID  
Minutes by: Amy Belch

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Lou St. Germain, Chairman of the Board

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Sally Rottier, Secretary

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Date