

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION**

March 17, 2016

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain at 10:00 am at The Water District Office. Present were Board Members: Paul Studer and Sally Rottier, Staff Members present were Grant Cooper and Amy Belch. Ray Grimmet and Mary Hume were absent.

1. Discussion of Early Audit VS. CPA Accounting

Mr. St. Germain spoke with the Lawyer about the Early Audit VS. Ms. Stephanie, CPA. Mr. Brown states there is nothing in the statues about a yearly audit. Mr. Studer suggest getting a final cost from Ms. Irwin on a yearly closing of the books. Mr. St. Germain suggest FLDWID table Yearly Audit VS. CPA accounting until next meeting.

2. Discussion of Credit Card Fee

Ms. Belch states the new credit card system is installed. Mr. Cooper reports FLDWID will be cancelling the Square D cell phone and the cell phone 928-240-2665. Mr. St. Germain suggest we table Credit Card Fee rates until next board meeting.

3. Discussion of Group Policy Rates for Health Insurance

Mr. Cooper reports the figures are not in from Hancock, Chilton, and Ross for the Group Health Insurance at this time. Mr. Studer suggest FLDWID table until all data is collected for Group Health Insurance.

4. Discussion of Existing Generator at St. Joe Well

Mr. Cooper reports that he visually saw the generator over heating at the St. Joe Well on a routine check prior to system notifying SCADA. Mr. Cooper and Mr. Morehead worked on the problem until they were forced to call out Empire. Empire came out and unclogged the radiator and performed maintenance on the generator all day. Empire explained to Mr. Cooper that the intake on the generator was sucking up black exhaust.

5. Discussion of Credit Card with National Bank of Arizona with Ms. Rachelle

Ms. McCormick with National Bank of Arizona has been working with Ms. Belch on the Chase Credit Card currently used by FLDWID. Ms. McCormick has brought to Ms. Belch attention that National Bank of Arizona has a credit card for businesses with no Annual fees and receive cash back on most purchases. Ms. McCormick reports on most of FLDWID spending FLDWID would receive 1% back. On gas, office supplies, cell phones, and computer networking FLDWID would receive 2% back. Ms. McCormick reports FLDWID board would set the limit for the Credit Card and decide if FLDWID would take the cash back Monthly, Quarterly, or Yearly. Ms. Belch presented Ms. McCormick with a yearly spending spread sheet and Ms. McCormick estimated FLDWID would receive \$400 to \$700 back annually.

Mr. Lou St. Germain Closed meeting at 11:30 am.

Forest Lakes DWID
Minutes by: Amy Belch
Minutes approved: FLDWID

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date