

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION**

February 18, 2016

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain at 10:00 am at The Water District Office. Present were Board Members: Paul Studer, Sally Rottier, and Ray Grimmitt. Staff Members present were Grant Cooper and Amy Belch. Ms. Hume was present by Telephone.

1. Discussion Of Energy Audit with Blaine Miller

Mr. Miller reports he tested all the Well pumps and some of them are running less than efficient. Mr. Miller states anything under 60% efficient is costing FLDWID more money to operate the pumps. Mr. Miller states FLDWID has one pump running at 24% and that should be addressed right away. Mr. Miller states upgrading the pump FLDWID will see the return in 3 years or less. Mr. Miller reports the energy audit is good for 3 years and FLDWID would receive rebates on upgrading the pumps. Mr. Miller will have the report on the savings by the end of next week. Mr. Miller reports one pump is at 50% and another pump that is at 59.7%. Mr. Studer asked if Snow Well would be considered for rebate since the Energy Audit was performed after the upgrade to the Well. Mr. Miller states he will retrieve data on Snow Well prior to upgrade and it would be considered for the rebate once all data is gathered. Mr. Miller recommends FLDWID has 5 pumps that need to be addressed. Mr. Miller also stated adding speed controls (VFD) to the pumps is a great energy savings. Mr. Miller reports APS pays \$50.00 per horse power for any VFD's that FLDWID installs. That pays for a Quarter of the cost of installation of a VFD.

2. Discussion of Medical Program Commitment and Option of Health Care Benefits

Mr. Studer states cancelling the Health Care Benefits for employees is not reasonable. Mr. Studer states paying each employee a non-standard compensation wage on their paychecks at the beginning of each month until the committee can gather data on County Insurance or a Group Policy for FLDWID employees. Mr. Studer reports on January 8, 2016 he was informed paying medical coverage straight to employees health care could end up costing FLDWID \$100.00 a day, \$100.00 per employee. Mr. Studer states paying the employee for the non-standard compensation of not having Health Care through FLDWID, FLDWID cannot make an employee obtain insurance with the compensation money. Mr. Studer states it is the employee's taxable income and the employee has no obligation to go obtain medical insurance. Mr. Studer suggest FLDWID will cover State, Federal, and Social Security for employees with the non-standard compensation bonus. Mr. Studer and Mr. Cooper will make a trip to the County HR and see if Forest Lakes Employees qualify for County Insurance Plan. Mr. Studer will gather data at the RWAA Conference in March.

3. Discussion of Wages for Employees

Non-Standard Compensation bonus for FLDWID Full-Time Employees until FLDWID secures insurance for employees.

4. Discussion of Cell Phone and Compensation for Cell Phone

Mr. Cooper reports he is dropping 928-240-2665 and Square D phone once FLDWID installs new credit card system with National Bank of Arizona. Mr. Cooper reports Mr. Morehead will keep the phone provided by FLDWID and Mr. Cooper keep his personal phone. Both phones are extremely important to the SCADA for the Wells. Mr. Cooper reports 928-240-2359 contract is up in April and he will lower the data usage on the phone to save money. Mr. Studer recommends pay Mr. Cooper a compensation of \$25.00 a month for the use of his personal phone, also a cost saving for FLDWID. Mr. St. Germain suggest dropping the insurance with Verizon as a cost savings to FLDWID.

5. Discussion of APS Rebates

APS rebate report will be complete by the end of next week from APS.

6. Discussion of Accountable Water

Mr. Cooper reports waiting on new valves. Mr. Cooper reports unaccountable water is 10% over what FLDWID customers use.

7. Discussion of Signature Card for National Bank of Arizona

Ms. Belch reports Mr. St. Germain. Mr. Studer, Mr. Grimmett, Mr. Cooper, and Ms. Rottier have signed the signature card for National Bank of Arizona and Ms. Hume can sign the card at a branch in Yuma, Az. Ms. Belch will take Signature Card and Minutes to Ms. Middleton at National Bank of Arizona. Mr. Cooper will call Mr. Adam at National Bank of Arizona and request to install the credit card machine and check reader. Ms. Belch will contact Ms. Nelson once credit card machine is installed and post it to the web page. Mr. Cooper reports the fees through National Bank of Arizona are cheaper then Square D, saving FLDWID money and FLDWID will pass the savings on to our customers. Mr. Studer states the \$99 set up fee is waived through National Bank of Arizona if installed before the end of March. Mr. Cooper also states once customers start using the online bill pay FLDWID will save money on sending post cards out to customers.

8. Discussion of Audit Report

Mr. Cooper and Mr. Studer will sign off on Audit Report once changes have been made to the Report.

Mr. Lou St. Germain Closed meeting at 11:07am.

Forest Lakes DWID
Minutes by: Amy Belch
Minutes approved: FLDWID

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date