

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
December 19, 2019**

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain 10:30 am at The Water District Office. Present were Board Members: Ray Grimmatt, Sally Rottier, and Paul Studer. Staff member present was Grant Cooper and Amy Belch. Mary Hume present via Telecomm

1. Discussion of Review and Acknowledge Operations and Customer Service

Mr. St. Germain suggest giving a nonstandard bonus to Mr. Cooper that he can divvy between himself and his employees. Mr. Studer shared that other companies are doing more for their employees these days despite what he thought a week ago. Ms. Rottier and Ms. Hume agree with Mr. St. Germain.

2. Discussion of Project Update by Mr. Cooper

Mr. Cooper is in contact with Mr. Guelpa U.S. Specialty Insurance Company. Mr. Guelpa explained any liquidated damages would be resolved in post completion of the job. Mr. Guelpa requested the bid tabs from each of the companies. Mr. Cooper to Mr. Guelpa there were only two companies that bid on the project and one being Western Grade, LLC. The other bid from Apache Underground Excavating, LLC. Mr. Guelpa told Mr. Cooper that the superintendent would be contacting. Mr. Cooper attached the status report to the FLDWID board members packet for review. The status report was completed and sent to Mr. Brimhall, Mr. Hancock, and Paul Guelpa November 27, 2019. Mr. Studer suggest the number's do not make sense. Mr. Studer expressed his disappointment and concern. Mr. Cooper tried to explain to Mr. Studer the break down of the project with penalties, rock excavation, and contingency. Mr. Cooper explained \$439,665.54 adjusted contract price, total amount paid to contractor is \$307,610.30, withheld monies as a retainage is \$34,178.92, and \$97,876.42 is remaining contract to be earned. Mr. Cooper explained there is still 17 connections, testing from ADEQ, and permits to obtain from Coconino County when the construction starts again in spring. Mr. Studer recommends having a spread sheet of hours that Mr. Cooper, Mr. Morehead, Ms. Belch put into the cleanup. The cost of equipment and material used to cleanup. Mr. Cooper stated Ms. Belch has a spread sheet. Mr. St. Germain stated the hours need to include wages and benefits. Mr. Studer recommends sending an invoice to the Bonding Company with FLDWID hours involved so far along with an invoice of the penalties totaling \$22,500.

Mr. St. Germain Closed meeting at 11:37 am.

Forest Lakes DWID
Minutes By: Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary

1-16-2020

Date

