

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
June 17, 2021**

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain 10:00 am at The Water District Office. Present were Board Members: Mary Hume and Paul Studer. Bryan Hawk and Joe Taylor absent. Staff member present Grant Cooper and Amy Belch.

1. Discussion and Review of Contract with Smart Systems

Mr. Cooper spoke with Mr. Moody with Smart Systems on the new contract. On page 3 of the contract either party can terminate contract with 120 days' notice. In the contract on page 11, addresses the amendments and exclusions terms. Mr. Studer recommends Smart Systems change their contract to read a 3-year contract not to exceed the 2-year contract and the 2-year contract not to exceed the 1-year contract. Ms. Hume suggest FLDWID sign the 3-year contract. Ms. Hume also stated that Smart Systems is quality service.

2. Discussion and Review of Budget for Fiscal Year 2021-2022

Mr. Studer reports changes to the budget. Computer support increased \$2000.00, cash carry over total \$843,004, and coalition is \$40,480. Mr. St. Germain suggest correcting 8-020 to \$122,000. Total budget \$1,638,784 for fiscal year 2021-2022. Mr. Studer suggest Wednesday June 23, 2021, at 10:00 am to approve minutes. Ms. Belch will send Budget and Master Plan to Coconino County June 23, 2021.

3. Discussion and Review of Highway 260 Main Line Project

Mr. Cooper explained project is 3 weeks behind to date. Mr. Flake and Mr. Cooper are working with ADOT on the encroachment permit. Mr. Cooper states ADOT might require a profile of the project. Mr. Cooper expects to hear from ADOT prior to June 25th on whether they will require a profile. Mr. Cooper reports Apache Underground Excavating for installation totals \$299,500, Ferguson for parts \$82,000 and Engineering from Painted Sky \$40,000. Total job cost \$418,000 which is \$107 per foot. Ms. Belch has paid for all parts for the highway 260 main line project on the credit card. Apache Underground and Excavating is ready to start construction as soon as all permits are approved.

4. Discussion and Review of Final Payment for Main Trunk Line Project

Mr. Cooper reports he received an email from Mr. Edward Rubacha on final payment for Main Trunk Line Project totaling \$ 52,714.26. Mr. Studer suggest paying the \$52,714.26 in this fiscal year. Mr. St. Germain recommends proof of no outstanding liens against Western Grade, LLC. prior to writing a check.

Mr. St. Germain Closed meeting at 11:00 am.
Forest Lakes DWID
Minutes By: Amy Belch



Lou St. Germain, Chairman of the Board



Mary Hume, Vice Chairman

6-23-21

Date