

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
May 19, 2022**

The Forest Lakes DWID Work Session called to order by Chairman Joe Taylor at 10:00 am at The Water District Office. Present were Board Members: Mary Hume, Bryan Hawk, Joe Taylor, and Paul Studer. Staff member present Grant Cooper and Amy Belch.

1. Discussion and Review of Meter System Upgrade

Mr. Cooper reports in 2006 on the south side of subdivision the meters were upgraded and should be upgraded again with meters. Mr. Cooper reports the new reader will read the old heads along with the new ones. Typically, it's the battery life that goes first. Mr. Cooper reports he has 15 in inventory. Mr. St. Germain recommends ordering the new reader and 5 to 6 heads. Mr. Hawk agrees with Mr. St. Germain.

2. Discussion and Review of Purchasing Parts for Turkey Trail

Mr. Cooper states the St. Joe Well upgrade is October 2022 and parts for Sheep Springs Project have been ordered. Estimated to arrive August/September. Sheep Springs Project projected for April/May 2023. Mr. St. Germain recommends not ordering parts for Turkey Trail Project yet. Ms. Hume and Mr. Hawk recommend buying Turkey Trail parts now.

3. Discuss and Review of Preliminary Budget for Fiscal Year 2022-2023

Mr. Studer reports property tax revenue number totaled \$391,627.00 which will not increase the mill rate. Mr. Studer states cash carry over is a preliminary number and will change slightly all the way up to June 16, 2022. Mr. Studer recommends having an Executive Session Board Meeting for wages and non-standard bonus with Mr. Taylor, Mr. St. Germain, Mr. Hawk and Ms. Hume. Mr. Taylor recommends Friday at 1:00pm. Mr. St. Germain suggested 12:00 pm. Mr. Hawk will not be able to attend. Mr. St. Germain recommends posting before 12:00pm today. Board agreed on Executive Session May 20, 2022 at 12:00 pm.

Mr. Studer reports total revenue \$833,877, salary expense @ 2% increase totals \$348,585, operations total \$410,905, travel expense is \$12,800, and capital outlay totals \$801,587. Adjustments will be made to wages pending executive session, changes will be made to capital outlay pending board approval. Mr. Taylor suggest finding the answer to ADEQ about the credits received.

4. Discussion and Review of Policies and Procedures

Board reviewed changes to Policies and Procedures. No additional changes to be made.

5. Discussion and Review of FLDWID Emergency plan

Mr. Studer suggest on page 8 adding a phone number to Sparklight. No additional changes to be made.

Mr. Taylor Closed meeting at 11:02 am.
Forest Lakes DWID
Minutes By: Amy Belch



Paul Studer, Treasurer



Bryan Hawk, Secretary



Date