

FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
April 20, 2023

The Forest Lakes DWID Work Session called to order by Chairman Joe Taylor at 10:02 am at The Water District Office. Present were Board Member: Lou St. Germain. Staff member present Grant Cooper and Amy Belch. Mary Hume and Bryan Hawk via telephone. Paul Studer absent.

1. Discussion and Review of Lot #508 for High Water Bill

Lot 508 was notified by water member 2 weeks prior to FLDWID running the route. The FLDWID contacted 508 the day of route being ran. Board members agreed FLDWID can not reduce amount of bill but can do a payment plan for the special circumstances. Ms. Belch will contact water member and give options of payment plan.

2. Discussion and Review of FY22-23 Budget Items of Interest

A) Month to Month roll-up of Treasures Report or

B) Major Expenses: Either Not Planned or In Excess of Budget for That line Item or

C) Both A and B

Mr. Taylor would like suggestions from board members on the coming up budget planning. Fiscal year 2023-2024 should FLDWID consider roll-up tally or take major expense tally. Unexpected or excess to a certain amount.

Mr. Coopers concern of income verses expenses. Mr. Taylor referred to the quarterly number and not the monthly expense. Mr. Cooper and Ms. Belch will provide a budget to Mr. Taylor to look over.

3. Discussion and Review of Letter to Water Districts Members

Mr. Taylor suggest taking out last line in paragraph one. Switch paragraph 1 and 2. Ms. Hume suggest adding "Important Notice" to top of the page. Email customers letter that receives their bill by email and mail hard copy to the remaining members.

4. Discussion and Review of Rules and Regulations

Mr. Cooper refers to page 8, section B, adding "service will not be turned back on until control valve installed" will be changed to black ink. Page 16, section E, will be changed to "seventeen days" in black ink. Page 20, section 8, taking out dollar amounts and adding fee schedule to Rules and Regulations. Keeping in section 8, the credit card fee from the Coconino County and stating it shows up as "value payment" not FLDWID.

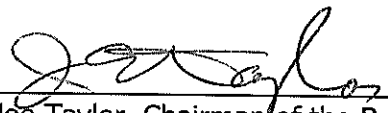
5. Discussion and Review of Sheep Springs Project

Mr. Cooper reports first part of April 2023 the plans were completed for Sheep Springs Project and sent out for approval from Doug Brimhall. Plans were sent to ADEQ and Coconino County. May 2023 Mr. Cooper will put out to contractors for bid. Potential start date will be June 5, 2023, depending on approval and contractor.

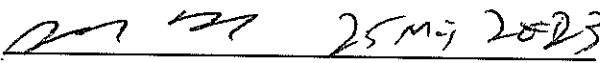
Mr. Joe Taylor closed the meeting at 10:40 am.

Forest Lakes DWID

Minutes By: Amy Belch



Joe Taylor, Chairman of the Board



Bryan Hawk, Secretary

25 MAY 2023

Date