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**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
WORK SESSION  
February 18, 2021**

The Forest Lakes DWID Work Session was called to order via telecom by Vice Chairman Mary Hume 10:00 am at The Water District Office. Present were Board Members: Paul Studer and Joe Taylor. Present Via Telecomm Bryan Hawk. Staff member present Grant Cooper and Amy Belch. Lou St. Germain was absent.

**1. Discussion and Review of the Security for Forest Lakes DWID's Water**

Mr. Studer recommends adding an automatic gate to the entrance of the water districts yard.

Mr. Cooper has called for a couple quotes. Liberty fence is coming out to do a walk through with Mr. Cooper. Mr. Cooper explained to the board members that any entrance into the well house will send a notification to the office and the cell phones after hours. Mr. Hawk recommends installing cameras at entrance points to the office and the wells. Mr. Cooper will bring quotes to the next board meeting for the gate and camera system.

**2. Discussion and Review of Election of Officers for Forest Lakes DWID**

Ms. Hume made a motion to keep Mr. St. Germain as Chairman of the Board.

Mr. Hawk seconded the motion. Ms. Hume made a motion for Bryan Hawk for Secretary.

Mr. Studer seconded the motion. Mr. Studer stated if anyone would like to be Treasure, he would like to step into another position. Ms. Hume made a motion to keep Mr. Studer as Treasure. Mr. Hawk seconded the motion. Mr. Studer made a motion to keep Ms. Hume as Vice Chairman. Ms. Hume stated that Mr. Taylor would become Member at Large.

**3. Discussion and Review of Rules and Regulations**

Mr. Studer suggest on page 1, article 1, part A, to remove "that is currently paid up to date".

Mr. Cooper also on page 1, article 1, part B to add "water meter". Mr. Cooper suggest on page 13, number 9, to add "authorized employee only, no home-owners and/or contractors have access to Forest Lakes DWID water meter pit". Mr. Studer suggest on page i, article VIII, adding a section 8, Forest Lakes Domestic Water Improvement District, rates, user fees, and miscellaneous charges. Also and adding also to page 20, section 8, rates, user fees and miscellaneous charges.

Mr. St. Germain joined the meeting.

**4. Discussion and Review of Emergency Operations Plan Manuel**

Mr. Cooper suggest on page 2, section 1.2, paragraph 1, changing the number of current customers.

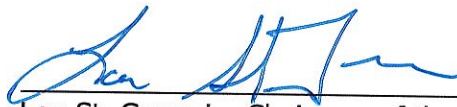
Mr. Studer recommends on page 5, section 2.2, updating the Board Members status and contact information. On page 8, section 2.5, local utilities to add Sparklight for fiber-optic and the contact information. Mr. Cooper states on page 12, section 2.7, the contact person for ADEQ is now Aaron Ables. Mr. Studer suggest on all emergency response levels to add "generators as are back up to APS".

Mr. Studer suggest on page A-4, updating the Board members information.

Mr. St. Germain Closed meeting at 11:02 am.

Forest Lakes DWID

Minutes By: Amy Belch



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Lou St. Germain, Chairman of the Board



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Bryan Hawk, Secretary

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Date