

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
October 19, 2023**

The Forest Lakes DWID Work Session called to order by Chairman Joe Taylor at 10:00 am at The Water District Office. Present were Board Member: Gary Richardson, Bryan Hawk, and Mary Hume. Staff member present Grant Cooper and Amy Belch. Lou St. Germain absent. Guest Ryan Edelbrock from Smart Systems.

1. Discussion and Review of P1 License and Token for FLDWID with Smart Systems


Mr. Taylor introduced Ryan from Smart Systems. Ryan Edelbrock discussed the 2FA, 2 factor authenticator. Each employee and board member will have a token to log into the email. The token will give you a six-digit code and will last for sixty seconds. Mr. Ryan recommends that employees and board members log out of email when not in use. Mr. Hawk asked about using personal device for Forest Lakes DWID email. Mr. Ryan stated that is more common these days but recommends adding "personal device policy". Mr. Taylor recommends adding it to next month's agenda. Mr. Ryan stated the token is a one-time fee of \$27.00 dollars per token and \$10.20 per month per user.

Mr. Ryan stated that if lost just contact Smart Systems and they will h=get a new one sent out and, in the meantime, give a passcode that will last a week or so. Mr. Ryan stated if an Employee or Board member cut ties with FLDWID remember to collect the token. Mr. Ryan will set up the token and will hand it out at the end of the meeting.

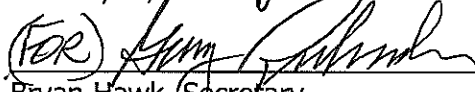
2. Discussion and Review of New FLDWID Pamphlet

Mr. Taylor stated he would design an 8x11 pamphlet folded into thirds. He is looking for suggestions from Employees and Board Members. Mr. Hawk suggests the LCR Coalition be part of the pamphlet. Mr. Cooper stated he would call the lawyer and ask if that was ok. Mr. Parks suggests the history of the Water District and what accomplishments for the year. Mr. Taylor suggested the winter turn-off program and fee schedule be added. Mr. Richardson maybe add price compared to valley water prices. Mr. Taylor states he has looked at almost every water company in Arizona, and FLDWID is the lowest in pricing. Ms. Hume states we have a lot to brag about, including our employees'.

Mr. Joe Taylor closed the meeting at 11:03 am.
Forest Lakes DWID
Minutes By: Amy Belch



Joe Taylor, Chairman of the Board

(FOR) 

Bryan Hawk, Secretary

12/14/2023

Date