

FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
January 18, 2024

The Forest Lakes DWID Work Session called to order by Chairman Joe Taylor at 10:00 am at The Water District Office. Present were Board Member: Gary Richardson, Dan Parks, and Lou St. Germain. Staff member present Grant Cooper and Amy Belch. Mary Hume was absent.

1. Discussion and Review of Officers Position

Mr. Taylor stated with the new boards we have three members at large and we need to set positions. Mr. St. Germain suggest Mr. Richardson take the Chair position. Mr. Richardson stated he would like to learn more about FLDWID. Mr. Parks stated his interest would be secretary or any position on the board. Mr. Taylor would like to keep treasure position because of the progress he has made with Ms. Belch. Mr. Taylor stated he is willing to keep both positions for another year. Mr. Taylor suggest Mr. Richardson take Vice so he can run the meetings in Mr. Taylors absences. Mr. Taylor suggests this is only if Ms. Hume is willing to take a different position. Mr. St. Germain states it would be nice to have people in their positions. Mr. St. Germain states a date needs to be set soon. Mr. Taylor suggests the start of fiscal year have appointed positions. Mr. Richardson agreed.

2. Discussion and Review of Rules and Regulations for Forest Lakes DWID

Mr. Taylor suggests adding the date to the front of the Rules and Regulations document and adding the date to the appendix updated. Mr. Taylor suggests page 3, section 3, a property owner in the subdivision and a natural person. Mr. Taylor states to investigate that statue. Mr. Parks states on page 4, section 4, states the treasurer and secretary cannot be the same person on the board of directors. Mr. Taylor suggests looking into the "natural person" a little closer. Mr. Taylor states on page 8, section 5, applicates for service and construction specification for housing developments and/or multi-family residence. Mr. Taylor does not believe it is being followed.

Mr. Taylor suggests on page 15, delinquent accounts just a typo, should state arrears. Mr. States Mr. Cooper talks about delinquent accounts, but the board should have a better understanding of how much and action taken to get customers up to date on their account.

Mr. Taylor points out on page 16, paragraph B, that this occurred last summer. The property owner is responsible for their water even if they rent their home or let family/friends use the home.

Mt. Taylor suggests on page 21, section 8, change the Coconino County credit card fees to debit or credit card fees may apply. Mr. Parks would like to add a fee schedule to this document.

Mr. Taylor suggests putting the winter turn off program and fee schedule be added to the document.

Mr. Parks states on page 24, "consequences for not obeying restrictions" to "consequences for non-compliant".

Mr. Taylor recommends to the board to make comments on the documents and get them to Ms. Belch and she will mark up documents in red. Mr. Taylor states that he has to close the work session and start the regular board meeting.

3. Discussion and Review of Policies and Procedures for Forest Lakes DWID

Not discussed

4. Discussion and Review of Master Plan for FLDWID

Not discussed

5. Discussion and Review of Emergency Plan for FLDWID

Not discussed

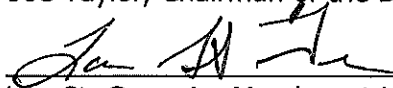
Mr. Joe Taylor closed the meeting at 10:58 am.

Forest Lakes DWID

Minutes By: Amy Belch



Joe Taylor, Chairman of the Board



Lou St. Germain, Member at Large

3/21/2024

Date