

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
WORK SESSION  
June 18, 2020**

The Forest Lakes DWID Work Session was called to order by Vice Chairman Mary Hume 10:00 am at The Water District Office. Present were Board Members: Ray Grimmatt and Paul Studer. Mr. Lou St. Germain And Ms. Sally Rottier via telephone. Staff member present was Grant Cooper and Amy Belch.

**1. Review and Discussion on Preliminary Budget for Fiscal Year 2020-2021**

Mr. Studer suggest total revenue \$1,461,836 from \$1,382,198 last year. Cash carry over is \$729,939 Mr. Studer suggest changing 52 weeks to 53 weeks in wages. Wages totaling \$298,251 includes 4% raises, FICA, insurance, deferred comp., unemployment cost, ASRS, and direct deposit cost. Mr. Studer recommends property tax at \$310,990 to lower the mill rate. Mr. Studer recommends reimbursing Mr. Cooper \$960 a year for cell phone. Computer support has decreased for this fiscal year by \$7K. Operations totaling \$387,492. Travel expense has decreased to \$8000. Capital outlay totaling \$744,485 with \$112,00 for construction in progress, \$130,000 for operating reserve, \$100,000 for well maintenance, and \$402,485 for system upgrade.

**2. Review and Discussion on Master Plan 2020-2021**

Mr. Studer suggest changes on page 2, 3, 5, 8, 11, 15, and 17 after reviewing the Master Plan with Mr. Cooper and Ms. Belch. On page 2, section 2, adding the percentage with the changes in fire hydrant distance. On page 3, 3<sup>rd</sup> paragraph, removing the agreement between FLFD and FLDWID since it is explained on page 2. On page 5, updating the number of customers, hydrants, main line valves, and hydrant valves. On page 8, updating the percentage of upgrades and change objective 4 and objective 5 to read engineering and upgrade. Mr. St. Germain also suggest on page 9, objective 2, delete the last sentence. "Target is a 2-year exercising valve program" and remove "but must be completed every year." Mr. St. Germain suggest on page 12, adding the new rate of the LCR in Goal 2 of the description. On page 15, adding ADWR in the 2<sup>nd</sup> box. Adding October and FLDWID CPA to the 6<sup>th</sup> box. Ms. Sally suggest swapping water Conservation with Communication in box 3. On Page 17, adding engineering and upgrades to 2022-2023 and 2023-2024.

Ms. Mary Hume Closed meeting at 10:40 am.

Forest Lakes DWID  
Minutes By: Amy Belch

  
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Mary Hume, Vice Chairman of the Board

  
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Paul F Studer, Treasure

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Date