

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

September 17, 2020

The Regular Meeting was called to order by Chairman Mr. Lou St. Germain at 11:23 am. Board Members present Sally Rottier, Mary Hume, and Paul Studer. Staff member present was Amy Belch. Mr. Cooper was absent.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of August 2020 Work Session and Board Meeting Minutes**

Ms. Hume made a motion to accept the minutes as printed. Mr. Studer seconded the motion. Motion carried.

**5. Treasure's Report for August 2020 Profit and Loss, Bank Balance, and Cash Flow Report**

Mr. Studer reports from QuickBooks profit and loss vs. actuals, with 5 new services this fiscal year making FLDWID services income is up 9.4%, total income is down 1.1%, payroll is over by 1.9% but down from last month. Operations is over by 5%, the liability insurance and postage are paid for in first month of the fiscal year. Construction in progress is at 1.7% pending approval from Coconino County on the road conditions to process payment of \$52K to bonding company. Mr. Studer reports cash flow and bank balance match at \$741,344.33. Ms. Rottier made a motion to accept treasures report. Ms. Hume seconded the motion. Motion carried.

**6. On-Site Manager's Report for August 2020**

Ms. Belch reports 898 customers with 255 receiving their bills by email billing. Delinquents is \$100.00 dollars this month. Credit card rewards total is \$130.16. Ms. Belch states Coconino County will send out the "Property Tax Oversight" numbers by September 18<sup>th</sup>. Ms. Belch will forward the numbers to Ms. Irwin to get final numbers for the fiscal year of 2019-2020.

August 31<sup>st</sup> there was no approval from Coconino County on the roads from Main Trunk Line Construction. No payments have been sent to the bonding company.

Pumped water totaled 6,794,054, customers used 6,762,803 and unaccountable totaled 31,701 making the percentage 1.6 for this fiscal year.

**New Business**

**Discussion and Possible Decision of Vacancy of Board Member for Forest Lakes Domestic Water Improvement District**

Mr. St. Germain will make telephone calls to the suggested names for the vacancy of the board. Mr. Studer made a motion to table. Ms. Rottier seconded the motion. Motion carried.

**Discussion and Possible Decision on Policy and Procedures Regarding on Call Designee**

Mr. Studer made a motion no change in policy and procedure. Mr. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Post Office Moving to Conference Room at Forest Lakes Domestic Water Improvement District Office in Mid-October**

Ms. Rottier made a to have Post Office in FLDWID Conference room during winter month at the same cost as last year. Mr. Studer seconded the motion. Motion carried.

**Old Business**

**Discussion and Possible Decision on Snow Well**

Ms. Hume made a motion to table Snow Well. Mr. Studer seconded the motion. Motion tabled.

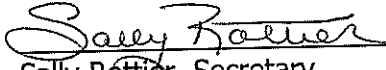
**Manager to Board  
Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Mr. Grimmatt made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:41 am.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

  
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Lou St. Germain, Chairman of the Board

  
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Sally Rottier, Secretary

10-21-2020  
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Date