

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING
July 20, 2023**

The Regular Meeting called to order by Chairman Joe Taylor at 11:00 am. Board Member present Lou St. Germain, Mary Hume, Gary Richardson, and Bryan Hawk. Staff members present Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

Gary Richardson.

4. Oath of Office for Gary Richardson, New Officer

Mr. Richardson read his oath of office. Mr. Hawk signed the oath of office.

5. Reading of June 15, 2023, Work Session, and Regular Board Meeting Minutes

Ms. Hume made a motion to accept the minutes. Mr. Hawk seconded the motion. Motion carried.

6. Treasure's Preliminary Report for June 2023 Financial Summary, Bank Balance, and Cash Flow Report

Mr. Taylor reports the treasures report is preliminary until the CPA closes the financials. Ms. Belch reports property tax will receive delinquent amounts that the CPA will adjust along with payroll and payroll taxes. Mr. Taylor presented the forecast for 22-23 fiscal year. May income forecast is \$69489.75, and actuals came in at \$50,411.00. Expense forecast is \$121,556.41 and actual expense is \$70263.84. The expense of Sheep Springs did not make fiscal year 2022-2023. FLDWID will pay for Sheep Springs Project in 2023-2024. Cash flow report and Balance sheet match at \$814,259.36. Mr. Taylor asked for a motion to table. Mr. Hawk made a motion to table. Ms. Hume seconded the motion. Motion tabled.

7. On-Site Manager's Report for June 2023

Mr. Cooper states 906 customers and delinquents is at 462.00. Mr. Taylor inquired on the delinquents. Ms. Belch replied that delinquents are made up of 144 customers being late at \$3.00 a piece and 6 customers at \$5.00 a piece. No big delinquent amounts anymore. All those customers have caught up. Email billing is at 549. EFTPS.gov is still deducting the taxes out of National Bank of Arizona. Ms. Belch has been on the phone with EFTPS twice this month and believes on July 18, 2023. Waiting to see what account they withdraw from. Tanks are being maintenances and repainted a forest green. Water that was dumped during the month was from Post office well so the contractors can get into maintenance them. Should be done by end of the month. Sheep Springs Project started July 10, 2023, and Apache Underground is a little over 1000 feet of pipe in the ground.

Pumped water is 6,543,240 customers used 6,454,051, Forest Lakes Hydrant 30,000 and unaccountable water 59,189 with a percentage of .90%. Attached to managers report is last years pumped numbers compared to this year's number.

8. New Business

Discussion and Possible Decision of Post Office Rent for Fiscal Year 2023-2024

Ms. Hume made a motion to make Post Office rent \$100.00 to include utilities. Mr. Richardson seconded the motion. Motion carried.

Discussion and Possible Decision of August 2023 Work Session and Regular Board meeting Being Moved

Mr. St. Germain made a motion to move August 17, 2023, meeting to August 24, 2023. Mr. Hawk seconded the motion. Motion carried.

Discussion and Possible Decision of Positions of Officers

Mr. St. Germain made a motion to put Mr. Richardson as chairman of the board. Ms. Hume seconded the motion. Mr. Richardson declined the motion. Mr. Richardson would like to be on the board for a couple months before taking that position. Mr. Taylor called for a motion to keep him as Chairman of the Board and Treasurer until November. Mr. Richardson suggest keeping board members in same position until November 2023. Ms. Hume made a motion to table until November 2023. Mr. Hawk seconded the motion. Motion tabled until November 2023.

9. Old Business

Discussion and Possible Decision of Post Office Upgrades

Mr. St. Germain made a motion to cut Ms. Cooper a check for \$1450.00 the cost she already paid for the

upgrades in the FLDWID building. Ms. Hume seconded the motion. Motion carried.

Discussion and Possible Decision of Selling Property

Mr. St. Germain suggest selling the property. Mr. Hawk is a no for selling the property. Mr. Richardson is a yes for selling if FLDWID has no use for it anymore. Ms. Hume is on the fence, but if FLDWID sold the property she would suggest spending the money towards the next project. Mr. Taylor suggest selling it and putting money towards parts of a project with the engineering.

Mr. Taylor suggest an anonymous vote that Ms. Belch will tally. Mr. St. Germain stated he will not be part of the anonymous vote and his vote is for Mr. Justice. Remaining board members voted anonymous. Ms. Belch read the results. Ms. Belch reports 3 anonymous votes for Mr. Justice. One vote for Mr. Murphy. Majority votes go to Mr. Justice.

Mr. St. Germain suggest selling property at \$325,000. Ms. Hume agrees with Mr. St. Germain on selling it at \$325,000.00. Mr. Taylor suggest board make decision on terms in special board meeting along with any offers that come in.

Mr. St. Germain made a motion to sell property at 2265 Skunk Way with majority vote at \$325,000.00 and Board make all decision in a special board meeting pertaining to the sale of property. Mr. St. Germain made a second motion to accept all the terms in Mr. Justice proposal. Ms. Hume seconded both motions. Mr. Hawk nay on both motions. Motions carried with majority vote.

Discussion and Possible Decision of Old Work Truck for Sale


Ms. Hume made a motion to sell the old work truck for \$2500.00. Mr. St. Germain seconded the motion. Motion carried.

**Manager to Board
Board to Manager**


Mr. Joe Taylor closed the Board Meeting at 12:05 pm.

FOREST LAKES D.W.I.D.

**Minutes by:
Amy Belch**



Joe Taylor, Chairman of the Board



Bryan Hawk, Secretary

21 SEPT 2023

Date