

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

June 15, 2023

The Regular Meeting called to order by Chairman Joe Taylor at 11:00 am. Board Member present Lou St. Germain, Mary Hume, and Bryan Hawk. Staff members present Grant Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

Gary Richardson and Dan Parks.

**4. Reading of June 14, 2023, Special Board Meeting. Reading of May 25, 2023, Work Session, and Regular Board Meeting Minutes**

Ms. Hume made a motion to accept the minutes from Special Board Meeting. Mr. Hawk seconded the motion. Motion carried. Mr. St. Germain made a motion to accept the minutes from regular work session and board meeting. Ms. Hume seconded the motion. Motion carried.

**5. Treasure's Preliminary Report for May 2023 Financial Summary, Bank Balance, and Cash Flow Report**

Mr. Taylor states for May 2023 summary will not be presented at this meeting. Mr. Taylor did present the performance from QuickBooks as preliminary. Gross profit is 104.21%, payroll is 97.94%, operations is 73.72%, travel is 58.11% and capital outlay is 1.9%. Bank balance and cash flow match at \$841,093.61. Ms. Hume made a motion to table the treasures report. Mr. Hawk seconded the motion. Motion tabled.

**6. On-Site Manager's Report for May 2023**

Mr. Cooper reports \$318.00 in delinquents with no customer issue. Email billing 550 customers.

Flooring is complete and post office upgrade is almost complete.

Sheep Springs project will start July 10, 2023, \$195K for the installation from Apache Underground Excavating. FLDWID has paid \$4485.40 towards engineering which totaled \$32,556.00. Parts totaled \$52,147.00.

Mr. Cooper reports the Forest Service hit the coax cable Monday May 12, 2023, out at the St. Joe Well. It did not tear up the inside wiring. Tuesday Night May 13, 2023. APS sent more currency threw the wire from St. Joe Well to Y2K Well. Mr. Cooper it took out the electrical box and blew oil all over. My. Cooper reports he called Doug Brimhall for the engineering and Dewalt for the SCADA. APS stated they will take care of the charges. Mr. Cooper just need to get online and file a claim once invoices are collected. APS recommends Mr. Cooper purchase 2 APS electrical boards for the Wells because the current ones are obsolete. New boards are about 8 months out from the time you order. Mr. Cooper reports a hard power outage and Wells went down except the Post Office Well. Mr. Cooper and Mr. Morehead were out at Y2K past midnight. Mr. Cooper reports the SCADA system was not showing any major problems but water level in the well lowered to 20-23ft. Mr. Cooper concern was being able to have plenty of water for the Fourth of July weekend. Mr. Taylor suggest having a special board meeting prior to the regular meeting to discuss capital outlay.

Pumped numbers 5,127,437 customers metered 4,323,089, Snow Well flushed 450,000, Fire Department 14,500, leak on south side totaled 60,000 and unaccountable water 279,848. Giving FLDWID an average of 3.66% for fiscal year.

**7. New Business**

**Discussion and Possible Decision OF Board Member Position**

Mr. St. Germain states no action required.

**Discussion and Possible Decision of Resumes received for Board Member Position**

Ms. Belch collected anonymous ballots and reported to Mr. Taylor. Mr. Taylor report it is a tie between Dan Parks and Gary Richardson. Mr. Taylor appointed Mr. Richardson to fill open position on the board and appointed Mr. Parks as a trustee of the board effective June 15, 2023. Mr. Hawk made a motion to accept Mr. Richardson for open board position and Mr. Parks as trustee on board. Ms. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Insurance for Employees**

Ms. Hume made a motion to accept the Blue Cross Blue Shield for employees. Mr. Hawk seconded the motion. Motion carried.

**Discussion and Possible Decision of Post Office Upgrades-**

Mr. St. Germain made a motion to table until invoice from Ms. Cooper, FLDWID review rent cost, and lease agreement is established.

**8. Old Business**

**Discussion and Possible Decision of Selling Property**

Mr. St. Germain made a motion to table until appraisal comes back, what percentage paid to the realtor if FLDWID hires one and add installation of water meter to next meeting. Ms. Hume seconded the motion. Motion tabled.

**Discussion and Possible Decision of Old Work Truck for Sale**


Ms. Hume made a motion to table until she can contact her son-in-law on value of the truck. Mr. St. Germain seconded the motion. Motion tabled.

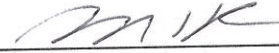
**Manager to Board  
Board to Manager**

Mr. Joe Taylor closed the Board Meeting at 12:23 pm.

**FOREST LAKES D.W.I.D.**

**Minutes by:  
Amy Belch**

  
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Joe Taylor, Chairman of the Board

  
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Bryan Hawk, Secretary

20 July 2023  
Date