

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

June 16, 2022

The Regular Meeting called to order by Treasurer Mr. Studer at 11:15 am. Board Members present, Bryan Hawk and Lou St. Germain. Mr. Taylor and Mary Hume absent. Staff members present Grant Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of May 2022 Work Session, and Regular Board Meeting Minutes**

Mr. St. Germain made a motion to accept the minutes. Mr. Hawk seconded the motion. Motion carried.

**5. Treasure's Report for May 2022 Profit and Loss, Bank Balance, and Cash Flow Report**

Mr. Studer reports 1 new customer, summer turn on fee totaling \$925.00 for May and service income plus \$17.4, interest income plus \$6K, and property tax plus \$46K. Mr. Studer recommends transferring the credit card rewards. Ms. Belch stated that it has been done and will reflect in next month's profit and loss report. Total income plus \$44, payroll expense under by \$51K and operations under by \$33K. Mr. Studer reports bank balance and cash flow matching at \$798,131.27. Mr. St. Germain made a motion to accept the treasures report. Mr. Hawk seconded the motion. Motion carried.

**6. On-Site Manager's Report for May 2022**

Mr. Cooper reports 904 with \$396.00 in delinquents. Customers using email billing totals 523. Mr. Cooper stated bore line pipe is in the yard and the cost totaled \$15,000.00 a savings of \$5787.00. The cost for delivery was estimated at \$2000.00. Mr. Morehead picked up the bore line and FLDWID paid the gas of \$257.00. A savings of \$1700.00. All cost for Bore Line pipe was paid from County Warrant account.

Computers ordered 4-22-2022 and installed May 20, 2022, all paid for on credit card.

Ms. Belch completed Consumer Confidence Report May 20, 2022, and it will be published in the Payson Round up twice in June. The Report can be found on FLDWID website or copies can be requested at the Water District.

Mr. Cooper stated State Route 260 Project is complete. Final bill from engineering totaled \$5407.00. After Mr. Cooper completed some leg work for the engineer the bill came to \$1935.00 and that was paid in full May 23, 2022.

Mr. Cooper stated parts have been ordered from Ferguson and pipe and majority of parts are in house for Sheep Springs Project. Valve and hydrants are estimated 20 weeks out.

Mr. Cooper reports water pumped 6,527,048, customer's metered 6,327,104, leak on south side totaled 80,000, Bear Fire water totaled 40,000, blasting for construction totaled 15,000, and unaccountable totaled 64,944. Total percentage for the month is .99% and this far into fiscal year is 2.13%.

**7. New Business**

**Discussion and Possible Decision of Insurance Quote from Hancock and Leavitt Insurance with**

Mr. St. Germain called for a motion. Mr. St. Germain made a motion to accept the changes to liability policy as Mr. Hancock recommended. Mr. Hawk seconded the motion. Motion carried.

**Discussion and Possible Decision of Budget for Fiscal Year 2022-2023**

Mr. St. Germain called for a motion. Mr. St. Germain made a motion to accept the budget as presented. Mr. Hawk seconded the motion. Motion carried.

**Discussion and Possible Decision of the changes to Master Plan**

Mr. Studer made a motion to accept the Master Plan with the Appendix added to the document. Mr. St. Germain seconded the motion. Motion carried.

**8. Old Business**

**Discussion and Possible Decision of St. Joe Well Project**

Mr. St. Germain made a motion to continue with St. Joe Well Project. Mr. Hawk seconded the motion. Motion carried.

**Discussion and Possible Decision of Sheep Springs Project**

Mr. St. Germain made a motion to proceed with the Sheep Springs Project. Mr. Hawk seconded the motion. Motion carried.

**Discussion and Possible Decision of Turkey Trail Project**

Mr. Hawk made a motion to table. Mr. St. Germain seconded the motion. Motion tabled.

**Manager to Board**

**Board to Manager**

Mr. Studer inquired about the changing of bank accounts from National Bank of Arizona to JP Morgan. Mr. Cooper stated Coconino County Treasures office is working to launch by July 1, 2022. Mr. Studer's concern is payroll. Ms. Belch explained payroll comes from Quickbooks and we can have multiple checking accounts tied into Quickbooks, payroll hopefully will not be interrupted.

Mr. St. Germain called for a motion to close the Board Meeting. Mr. St. Germain made the motion. Mr. Hawk seconded the motion and it carried. Meeting closed at 11:45 am.

**FOREST LAKES D.W.I.D.**

**Minutes by:  
Amy Belch**



Paul Studer, Treasurer



Bryan Hawk, Secretary

\_\_\_\_\_  
Date