

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

May 25, 2023

The Regular Meeting called to order by Chairman Joe Taylor at 11:08 am. Board Member present Mary Hume and Bryan Hawk. Staff members present Grant Cooper and Amy Belch. Lou St. Germain and Paul Studer absent.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

Gary Richardson and Dan Parks.

**4. Reading of April Work Session, and Regular Board Meeting Minutes**

Ms. Hume made a motion to accept the minutes. Mr. Hawk seconded the motion. Motion carried.

**5. Treasure's Report for April 2023 Financial Summary, Bank Balance, and Cash Flow Report**

Mr. Taylor states for April 2023 forecast income \$69,489.75 and income actuals \$95,996.51. Expense forecast \$121,556.41 and expense actuals \$62,183.17. Performance for year to date 89.8%. Bank balance and cash flow match at \$838,221.30. Ms. Hume made a motion to accept the treasures report as presented. Mr. Hawk seconded the motion. Motion carried.

**6. On-Site Manager's Report for March 2023**

Mr. Cooper reports \$318.00 in delinquents with no customer issue. Email billing 550 customers.

Ms. Belch has completed all transferring's from National Bank of Arizona to Coconino County JP Morgan account. Mr. Taylor inquired about credit card with National Bank. Mr. Cooper states FLDWID will keep. Ms. Belch states after mandatory water reports she will get started with the auto pay. Mr. Cooper is going to pick a handful of customers/board members to test the auto pay first before we put out to public. Ms. Belch upgraded the QuickBooks so Ms. Irwin can work in QuickBooks at the same time. Ms. Irwin switched to QuickBooks online. Ms. Belch had just completed the QuickBooks desktop pro class. Ms. Belch cancelled the QBox subscription once Ms. Irwin could successfully get into QuickBooks.

Drywall is finished and waiting for Color Pro and Faux to schedule painting of interior.

Mr. Cooper reports even though 2 contractors walked the project. Only one turned in a bid. Apache Underground Excavating, LLC for \$195,383.00

Pumped numbers 3,157,232, customers metered 2,577,206, flushed water from hydrant 400,000, and unaccountable water 180,026. Giving FLDWID an average of 2.91% for fiscal year.

Mr. Cooper showed the board the trophy from the RWAA Conference to Forest Lakes DWID for having the best tasting water in Arizona for 2023.

**7. New Business**

**Discussion and Possible Decision OF Budget for Fiscal Year 2023-2023**

Mr. Hawk made a motion to table. Ms. Hume seconded the motion. Motion tabled.

**Discussion and Possible Decision of Master Plan**

Ms. Hume made a motion to review in 2024. Mr. Hawk seconded the motion. Motion carried.

**Discussion and Possible Decision of Bids from Contractors on Sheep Springs Project**

Mr. Hawk made a motion to accept the bid from Apache Underground for the Sheep Springs Project. Ms. Hume seconded the motion. Motion carried.

**8. Old Business**

**Discussion and Possible Decision of Rules and Regulations**

Mr. Hawk made a motion to accept changes to the Rules and Regulation. Ms. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Board Member Leave of Absences**


Mr. Hawk made a motion to write a letter to Mr. Studer about the decision. All board members would like to include their gratitude, the experience he brought to FLDWID, and everything he has completed for FLDWID employee's and board. Ms. Hume seconded the motion. Motion carried.

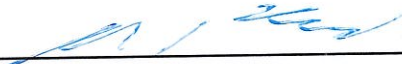
**Manager to Board  
Board to Manager**

Mr. Joe Taylor closed the Board Meeting at 11:33 am.

**FOREST LAKES D.W.I.D.**

**Minutes by:  
Amy Belch**

  
\_\_\_\_\_  
Joe Taylor, Chairman of the Board

  
\_\_\_\_\_  
Bryan Hawk, Secretary

15 June 2023  
\_\_\_\_\_  
Date