

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

May 19, 2022

The Regular Meeting called to order by Chairman Mr. Joe Taylor at 11:15 am. Board Members present Mary Hume, Bryan Hawk, Paul Studer, and Lou St. Germain. Staff members present Mr. Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of April 2022 Work Session, and Regular Board Meeting Minutes**

Ms. Hume made a motion to accept the minutes. Mr. St. Germain seconded the motion. Motion carried.

**5. Treasure's Report for April 2022 Profit and Loss, Bank Balance, and Cash Flow Report**

Mr. Studer reports service income plus 1.2%, interest income plus 222.4%, tax income plus 1.3%, total income plus 2.2%. Expenses, starting with wages under 12.5%, operations under 8.3%, travel under 61.3%, and capital outlay under 37.4%. Cash flow and bank balance matching at \$765,261.42. Mr. St. Germain made a motion to accept treasurers report as presented. Ms. Hume seconded the motion. Motion carried.

**6. On-Site Manager's Report for April 2022**

Mr. Cooper reports 903 customer with delinquents totaling \$388.00 for the month. Email billing customers total 522. Mr. Taylor suggest to Mr. Cooper about adding it to Facebook on the three different platforms.

Mr. Taylor will write a notice to sign up for email billing for FLDWID customers. Mr. Cooper reports \$1534.00 in credit card rewards. Computers ordered April 22, 2022 and will be installed tomorrow. Painted Sky Engineering balance is \$5407.00.

Mr. Cooper reports pumped water totaled 1,705,520, customers metered 1,654,251 and unaccountable totaled 51,269. The percentage of unaccountable water is 3.00 % and 2.24% for fiscal year.

**7. New Business**

**Discussion and Possible Decision of Metering System Upgrade**

Mr. St. Germain made a motion to purchase the reader and a handful of meters. Ms. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Purchasing of Parts for Turkey Trail**

Mr. Studer made a motion to table Turkey Trail parts. Mr. St. Germain seconded the motion. Motion tabled.

**Discussion and Possible Decision of Preliminary Budget for Fiscal 2022-2023**

Mr. Studer made a motion to table until next board meeting. Mr. St. Germain seconded the motion. Motion tabled.

**8. Old Business**

**Discussion and Possible Decision of Changes to Policies and Procedures**

Mr. Hawk made the motion to accept the Policies and Procedures. Mr. Studer seconded the motion. Motion carried.

**Discussion and Possible Decision the Changes to FLDWID Emergency Plan**

Mr. Studer made a motion to accept the FLDWID Emergency Plan. Mr. Hawk seconded the motion. Motion carried.

**Manager to Board**

**Board to Manager**

Mr. Taylor called for a motion to close the Board Meeting. Mr. St. Germain made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:35 am.

**FOREST LAKES D.W.I.D.**

**Minutes by:**

**Amy Belch**



Paul Studer, Treasurer



Bryan Hawk, Secretary

June 16, 2022

Date