

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

April 20, 2023

The Regular Meeting called to order by Chairman Joe Taylor at 11:03 am. Board Member present Lou St. Germain. Staff members present Grant Cooper and Amy Belch. Mary Hume and Bryan Hawk via telephone. Paul Studer absent.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of March Work Session, and Regular Board Meeting Minutes**

Mr. St. Germain made a motion to accept the minutes. Mr. Hawk seconded the motion. Motion carried.

**5. Treasure's Report for March 2023 Financial Summary, Bank Balance, and Cash Flow Report**

Mr. Taylor states for March 2023 expense actuals are \$69,487.15 and income actuals \$56,111.71. A loss of \$13,375.44. for the third quarter FLWID is at negative \$73,581.41 but second quarter FLDWID was positive \$97,859.69. Year to date FLDWID is a negative \$43,741.01. Big ticket items like the truck and reroofing building. Budget items of interest are 4.4% or \$27,772.00 above the budgeted forecast. Ms. Hume made a motion to accept the treasures report as presented. Mr. Hawk seconded the motion. Motion carried.

**6. On-Site Manager's Report for March 2023**

Mr. Cooper reports \$415.00 in delinquents with one customer issue. Email billing 550 customers. Ms. Belch has completed everything with Coconino County, Intuit, and QuickBooks. Payroll is tomorrow and Ms. Belch will determine if FLDWID can close the National Bank of Arizona account. Ms. Belch will be attending an advanced QuickBooks class the 26<sup>th</sup> and 27<sup>th</sup> of this month.

ADWR report is complete but not submitted, Mr. St. Germain would like to review report totals. Please let Ms. Belch know if you would like to attend the RWAA conference May 22-25. She needs to reserve rooms.

Pumped numbers are 1,097,960, customers numbers are 1,025,012 and unaccountable numbers are 72,948 leaving FLDWID with a 2.91% for fiscal year.

**7. New Business**

**Discussion and Possible Decision of Lot #508 for High Water Bill**

Ms. Hume made a motion to give Ms. Belch the authority to work out a payment plan for special circumstances. Mr. St. Germain seconded the motion. Motion carried.

**Discussion and Possible Decision of FY22-23 Budget Items of Interest**

*A) Month to Month roll-up of Treasures Report or*

*B) Major Expenses: Either Not Planned or In Excess of Budget for That line Item or*

*C) Both A and B*

Mr. St. Germain made a motion to budget rolling tab and major expenses. Ms. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Letter to Water Districts Members**

Ms. Hume made a motion to make changes per work session. Mr. Hawk seconded the motion. Motion carried.

**8. Old Business**

**Discussion and Possible Decision of Rules and Regulations**

Mr. St. Germain made a motion to table with changes to the Rules and Regulation and bring to next board meeting for review. Mr. Hawk seconded the motion. Motion tabled.

**Discussion and Possible Decision of Sheep Springs Project**

Mr. St. Germain made a motion to table. Mr. Hawk seconded the motion. Motion tabled.

**Manager to Board**

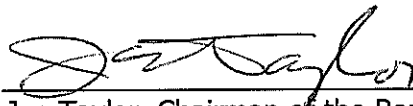
**Board to Manager**

Mr. Joe Taylor closed the Board Meeting at 11:33 am.

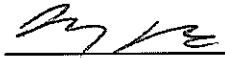
**FOREST LAKES D.W.I.D.**

**Minutes by:**

**Amy Belch**



Joe Taylor, Chairman of the Board

 25 MAY 2023

Bryan Hawk, Secretary

25 MAY 2023

Date