

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

March 16, 2023

The Regular Meeting called to order by Chairman Joe Taylor at 11:03 am. Board Member present Lou St. Germain and Bryan Hawk. Staff members present Grant Cooper and Amy Belch. Joe Taylor and Bryan Hawk via telephone. Paul Studer and Mary Hume was absent.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of February Work Session, and Regular Board Meeting Minutes

Mr. St. Germain made a motion to accept the minutes. Mr. Hawk seconded the motion. Motion carried.

5. Treasure's Report for February 2023 Financial Summary, Bank Balance, and Cash Flow Report

Mr. Taylor states Ms. Belch and himself have been looking at different reports out of QuickBooks to simplify the treasures report. The report will show more over/under numbers and not percentages. Mr. Taylor reports \$46,358.06 in revenue and \$52,059.68 in expense. Month loss is \$5701.62. Year loss is \$30,365.57. In the works is cash flow projections for fiscal year 2022-2023 and budget items of interest. Mr. St. Germain made a motion to accept the treasures report as presented. Mr. Hawk seconded the motion. Motion carried.

6. On-Site Manager's Report for February 2023

Mr. Cooper reports \$628.00 in delinquents and email billing is still 550 customers. At the time I wrote the report there was not a staffing issue. Still not a staffing issue but Mr. Morehead is out on bereavement.

Mr. Cooper reports Ms. Belch is working with Sue Walka from Coconino County treasures office and are getting things accomplished one by one. Mr. Cooper reports from February 1 to February 28, Ms. Belch and Ms. Walka have completed check deposits to payroll deposits, and vendors for ACH payments. Still working on payroll taxes.

Mr. Cooper reports 11 high leaks above the \$200.00 limit. Customers were contacted and either they shut off their water or FLDWID did. 5 calls for frozen pipes, and 8 calls for broken shut off valves.

Pumped water totaled 2,300,408 customers used 2,237,588 and unaccountable totaled 62,820. Keeping the average under 3% for fiscal year.

Mr. Cooper reports the post office will be moving back to the store until the interior walls are fixed from leaks. Once that is complete the post office will be remodeled and move back to water district. Mr. Cooper has no specific dates because of the snow.

7. New Business

Discussion and Possible Decision of Possible Decision to Generate Income

Mr. Taylor made a motion to table. Mr. St. Germain seconded the motion. Motion tabled.

Discussion and Possible Decision of Changes to User Fee's and Miscellaneous Charges

Mr. St. Germain made a motion to table. Mr. Taylor seconded the motion. Motion tabled.

Discussion and Possible Decision of Reroofing and New Roof

Mr. St. Germain made a motion to move forward with the reroofing of the water district. Mr. Hawk seconded the motion. Motion tabled.

8. Old Business

Discussion and Possible Decision of Rules and Regulations Regarding Leaks During Winter and Equipment Use

Mr. St. Germain made a motion to table with changes to the Rules and Regulation and bring to next board meeting for review with letter. Mr. Hawk seconded the motion. Motion tabled.

Discussion and Possible Decision of Fire Hydrant Color Coding

Mr. St. Germain made a motion to keep only low flow hydrants marked and provide FLFD with map of hydrants and PSI of hydrants. Mr. Hawk seconded the motion. Motion carried.

Manager to Board

Mr. Cooper reports the well upgrade is complete but waiting for snow to melt to get back out there and check on generator. The fencing will be completed once snow is gone.

Board to Manager

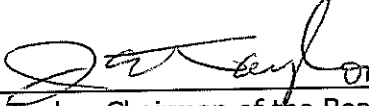
Mr. Taylor suggest Mr. Cooper give an update on Sheep Springs Project next board meeting.

Mr. Joe Taylor closed the Board Meeting at 11:33 am.

FOREST LAKES D.W.I.D.

Minutes by:

Amy Belch



Joe Taylor, Chairman of the Board



Bryan Hawk, Secretary

4/20/2023

Date