

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

March 17, 2022

The Regular Meeting called to order by Chairman Mr. Joe Taylor at 11:05 am. Board Members present Bryan Hawk, Mary Hume, Paul Studer, and Joe Taylor. Staff members present Mr. Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of February 2022, Regular Board Meeting Minutes**

Mr. St. Germain made a motion to accept the minutes. Ms. Hume seconded the motion. Motion carried.

**5. Treasure's Report for February 2022 Profit and Loss, Bank Balance, and Cash Flow Report**

Mr. Studer reports service income service income 68.7%, water usage 59.4%, total income 71.6%, wages 56.3%, operations 61.8%, travel 22%, and capital outlay 44.5%. Bank balance and cash flow match at \$749,595.32. Mr. Hawk made a motion to accept treasures report. Mr. Studer seconded the motion. Motion carried.

**6. On-Site Manager's Report for February 2022**

Mr. Cooper reports \$2773.00 for fiscal year on delinquents with no customer issues. 351 is the number of customers receiving their bill by email and increasing daily since Miss Belch mailed out the customer service information update.

As reported in the committee meeting Mr. Cooper met with Mr. Brimhall via telecom on the number of projects. Mr. Cooper discussed his opinion on the priority of the jobs. As discussed in work session. Sheep Springs Road would be Mr. Coopers first pick.

SCADA system alerted high water volume and FLDWID determined it was on south side. Customer's water was shut off and customer was notified.

Mr. Cooper spoke with Mr. Brimhall about receiving the final invoice for the Highway 260 Project prior to end of this fiscal year.

Pumped numbers total 1,789,520, customers metered 1,728,814, and unaccountable water totaled 60,706. Giving FLDWID 2.26% average.

Mr. Cooper recommends sending Ms. Belch to CUSI conference in October 2022. CUSI for who do not know is our software that does the billing. Mr. Cooper reports more and more customers are asking for autopay.

Mr. Cooper and Ms. Belch will create a proposal and bring it to the board once complete.

**7. New Business**

**Discussion and Possible Decision of Future Projects with 6-inch or 8-inch Pipe, Purchasing Pipe Now or Later**

Mr. St. Germain tabled until Mr. Cooper presents a proposal to the Board. Mr. Studer seconded the motion. Motion tabled.

**Discussion and Possible Decision of Well Sounder**

Mr. St. Germain made a motion that Mr. Cooper does not need a motion to purchase. Mr. Studer seconded the motion. Motion carried.

**Discussion and Possible Decision of Soft Start for Boosters Three and Four**

Mr. Studer made a motion for Mr. Cooper to purchase soft starts for booster three and four. Mr. St. Germain seconded the motion. Motion carried.

**Discussion and Possible Decision of RWAA Membership**

Mr. St. Germain made a motion to not send payment for membership. Ms. Hume seconded the motion. Motion carried.

**Manager to Board  
Board to Manager**

Mr. Taylor called for a motion to close the Board Meeting. Mr. Hawk made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:37 am.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

  
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Joe Taylor, Chairman of the Board

  
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Bryan Hawk, Secretary

21 APR 2022  
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Date