

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

March 18, 2021

The Regular Meeting was called to order by Chairman Mr. Lou St. Germain at 11:18 am. Board Members present Paul Studer, Bryan Hawk, and Joe Taylor. Mary Hume was absent. Staff member present was Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of February 18, 2021 Work Session and Regular Board Meeting Minutes

Mr. Studer made a motion to accept the minutes as printed. Mr. Hawk seconded the motion. Motion carried.

5. Treasure's Report for February 2021 Profit and Loss, Bank Balance, and Cash Flow Report

Mr. Studer reports service income 81.3%, interest income 84.7%, taxes 74.4%, miscellaneous income 90.8%, gross profit 78.2%, payroll 60.6%, operations 67.2%, travel 0.0%, and capital outlay 3.7%. Bank account total is \$934,494.86. Mr. Studer made a motion to accept the treasures report as presented. Mr. Hawk seconded the motion. Motion carried.

6. On-Site Manager's Report for February 2021

Mr. Cooper reports 901 with no customer issues. Customers receiving their bill by email totals 270 and delinquents are 417.73.

Main Line on Highway 260 Project timeline is as follows, award engineering March 18, 2021, April 9, 2021 plans finalized, April 23, 2021 mandatory pre-bid, May 12, 2021 notice to proceed, June 25, 2021 final completion, and July 20, 2021 project closeout.

Pumped water total 1,071,400, customers metered 1,052,925 and unaccountable water totaled 18,475. Average for the last 8 months is 3.01%.

Mr. Cooper asked the Board for next meeting to be held on the 22 of April so if they wanted to attend the April 23rd mandatory pre-bid meeting. Board members agreed to meet on the 22 of April.

New Business

Discussion and Possible Decision of Emergency and Non-Emergency Call Out Rates

Mr. Studer made a motion for non-emergency call out fee after normal operations hours to be raised to \$100.00 per hour. Mr. Hawk seconded the motion. Motion carried.

Discussion and Possible Decision of Adding Joseph Taylor as a Signer to National Bank of Arizona and Coconino County Warrants

Mr. Studer made a motion to add Joe Taylor to both banking accounts for Forest Lakes DWID. Mr. Hawk seconded the motion. Motion carried.

Discussion and Possible Decision of Little Colorado River Coalition

Mr. Studer made a motion to table. Mr. Hawk seconded the motion. Motion tabled.

Old Business

Discussion and Possible Decision of the Security for Forest Lakes DWID's Water

Mr. Studer made a motion to move forward with the \$13K security gate in this fiscal year. Mr. Taylor seconded the motion. Motion carried.

Discussion and Possible Decision of Rules and Regulations

Mr. Studer made a motion to accept Rules and Regulation with the addition to page 20 section 8 to non-emergency call out pricing. Mr. Taylor seconded the motion. Motion carried.

Discussion and Possible Decision of Emergency Operations Manual

Mr. Taylor made a motion to accept the Emergency Operation Manual as presented. Mr. Hawk seconded the motion. Motion carried.

**Manager to Board
Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Mr. Hawk made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 12:05 pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board

 22 APRIL 2021

Bryan Hawk, Secretary

Date