

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

February 18, 2021

The Regular Meeting was called to order by Chairman Mr. Lou St. Germain at 11:04 am. Board Members present Paul Studer and Joe Taylor. Present Via Telecomm Mary Hume and Bryan Hawk. Staff member present was Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of February 8, 2021 Special Board Meeting Minutes

Mr. Studer made a motion to accept the minutes as printed. Mr. Hawk seconded the motion. Motion carried.

5. Treasure's Report for January 2021 Profit and Loss, Bank Balance, and Cash Flow Report

Mr. Studer reports new service income is \$30,457. Service income is 73.4%. Total income is 72.8%. Payroll is 53.3% or under 4.2%, wages 62.5% or over 1%, operations 59.3%, travel is 0.00%, and capital outlay is 3.2%. Mr. Studer reports total in bank is \$938,651.88. Petty cash \$974.65, checking- National Bank of Arizona \$37,078.87, and checking- Coconino County Warrant \$900,598.36. Mr. Hawk made a motion to accept the treasures report. Ms. Hume seconded the motion. Motion carried.

6. On-Site Manager's Report for January 2021

Mr. Cooper reports 901 customers and some issues with customers not understanding non-emergency call outs and emergency call outs. Mr. Cooper reports the calls need to be from the homeowner, not the renter, not the guest, and not the children. Mr. Cooper recommends adding to next month Board meeting to add non-emergency call outs vs. emergency call outs and rates. Delinquents total \$642.02. Customers receiving email billing is 265. Mr. Cooper states no payments have made from F.L.D.W.I.D for the completion of the main trunkline project. He has been sending emails weekly with no response from Western Grade, LLC.

Mr. Cooper reports pump water totaled 1,334,698, customer used 1,306,584, and unaccountable water totals 28,114. Average is 2.10% and total for the year is 3.2%.

7. Oath of Office for Joseph Taylor

Mr. Taylor read the Oath of Office. Forest Lakes Board Members and Staff welcomed Mr. Taylor to the Water District.

New Business

Discussion and Possible Decision of the Security for Forest Lakes Water D.W.I.D Water

Mr. St. Germain made a motion to table until Mr. Cooper gets a quote for security gate and cameras.

Mr. Studer seconded the motion. Motion tabled.

Discussion and Possible Decision of Election of Officer for Forest Lakes D.W.I.D

Mr. Studer made a motion to except the Elections of Officers as discussed in the work session meeting.

Ms. Hume seconded the motion. Motion carried.

Old Business

Discussion and Possible Decision of Rules and Regulations

Mr. Studer made a motion to table The Rules and Regulations so Ms. Belch can make the changes discussed in the work session, highlighted in red for next board meeting. Mr. Hawk seconded the motion. Motion tabled.

Discussion and Possible Decision of Emergencies Operations Plan Manual

Mr. Studer made a motion to table Emergencies Operation Plan Manual so Ms. Belch can make the changes discussed in the work session, highlighted in red for next board meeting. Mr. Hawk seconded the motion. Motion tabled.

**Manager to Board
Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:40 pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board



Bryan Hawk, Secretary

Date