

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING  
December 14, 2023**

The Regular Meeting called to order by Chairman Joe Taylor at 11:00 am. Board Member present Gary Richardson, and Lou St. Germain. Ms. Hume was present via telecom. Staff members present Grant Cooper. Amy Belch was absent. absent.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

**5. Reading of October 19, 2023, Work Session, and Regular Board Meeting Minutes**

Ms. Hume made a motion to accept the minutes. Mr. St. Germain seconded the motion. Motion carried.

**6. Treasure's Report for October and November 2023 Financial Summary, Bank Balance, and Cash Flow Report**

Mr. Taylor states FLDWID monthly revenue for October 2023 is \$169,431.15 and expenses totaled \$72,288.39. Year to date revenue is \$305,372.07 and expenses are \$503,471.87. A monthly gain of \$97,142.76. Year to date loss of \$198,099.80. Cash balance is \$679,759.01. Mr. Richardson made a motion to accept the treasure report as presented. Ms. Hume seconded the motion. Motion carried.

Mr. Taylor states FLDWID monthly revenue is \$135,568.86 and monthly expenses are \$57,758.73. Year to date for November is \$561,230.60. Cash on hand is \$779,863.74. Budget has been adjusted for timing phase that was not considered when original FY 2023-2024 budget was set. Mr. St. Germain made a motion to accept the treasures report as presented. Mr. Richardson seconded the motion. Motion carried.

**7. On-Site Manager's Report for October 2023 and November 2023**

Good morning! 906 customers with delinquents totaling \$463.00 in October and no customer issues to report. Mr. Cooper reports Ms. Belch will return on November 27. Emailing customers are the same at 550. Ms. Belch had a meeting with Coconino County and JP Morgan about a portal option for customers to pay their bills. Ms. Belch will readdress in January with JP Morgan and Coconino County.

Mr. Cooper reports Tom Loop and Ryan Ranch leak was fixed. Mr. Cooper renewed his certification. Pumped numbers are 2,748,104, customers used 2,487,379, Tom Loop/Ryan Ranch used 150,000, Pima paving used 50,000 and unaccountable is 60,725.

November delinquents totaled \$306.00. Ms. Belch and the Fire Department Admin. had to review the Coconino County bank reports because a charge from FLDWID was on FLFD banking. It was all cleared and County was contacted.

Wildcat leak fixed. Winter turn-offs totaled 53.

Pumped water 1,125,064, customers metered 830,035, Wildcat leak totaled 230,000, and unaccountable water was 45,000. Giving FLDWID an average of 2.71.

**8. New Business**

**Discussion and Possible Decision of Annual Report for FLDWID**

Mr. Taylor suggests table annual report. Mr. St. Germain seconded the motion. Motion tabled.

**Discussion and Possible Decision of Bryan Hawk Resignation**

Mr. St. Germain made a motion to accept Mr. Hawk resignation. Mr. Richardson seconded the motion. Motion carried.

**Discussion and Possible Decision of Dan Parks to FLDWID Board**

Mr. Richardson made a motion to appoint Mr. Parks to FLDWID Board. Mr. St. Germain seconded the motion. Motion carried.

**Discussion and Possible Decision of Acknowledgement of Operations and Customer Service from FLDWID Employees**

Mr. St. Germain made a motion to Give Mr. Cooper \$4000.00 for himself and employees as he see's fit. Ms. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Sheep Springs Project Financials**

Mr. Taylor made a motion to table until all financial are paid. Mr. Richardson seconded the motion. Motion tabled.

**Old Business**

**Discussion and Possible Decision of New FLDWID Pamphlet**

Mr. Taylor made a motion to proceed with the pamphlet. Mr. St. Germain seconded the motion. Motion carried.

**Discussion and Possible Decision of Rules and Regulations for FLDWID**

Mr. St. Germain tabled until next month. Mr. Richardson seconded the motion. Motion tabled.

**Discussion and Review of Policies of Policies and Procedures for FLDWID**

Mr. St. Germain tabled until next month. Mr. Richardson seconded the motion. Motion tabled.

**Discussion and Review of Master Plan for FLDWID**

Ms. Hume made a motion to table. Mr. St. Germain seconded. Motion Tabled

**Discussion and Review of Emergency Plan for FLDWID**

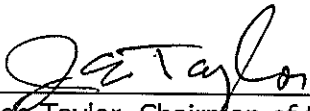
Mr. St. Germain tabled until next month. Mr. Richardson seconded the motion. Motion tabled.

**Manager to Board  
Board to Manager**

Mr. Joe Taylor closed the Board Meeting at 11:45 am.

**FOREST LAKES D.W.I.D.**

**Minutes by:  
Amy Belch**

  
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Joe Taylor, Chairman of the Board

  
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Bryan Hawk, Secretary

1/18/2024  
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Date