

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

November 19, 2020

The Regular Meeting was called to order by Chairman Mr. Lou St. Germain at 11:17 am. Board Members present Mary Hume, Paul Studer, and Bryan Hawk. Present Via Telecomm Sally Rottier. Staff member present was Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of October 2020 Work Session and Board Meeting Minutes

Ms. Hume made a motion to accept the minutes as printed. Ms. Rottier seconded the motion. Motion carried.

5. Treasure's Report for October 2020 Profit and Loss, Bank Balance, and Cash Flow Report

Mr. Studer reports service income plus 14%, water usage up 99%, and unbudgeted income of \$21,350.00. Payroll under 4.1% and operations over 3%. Construction under 23.3%. Check to Painted Sky Engineering and Survey, LLC for \$1912.50 being held until Coconino County approves roads. Ms. Rottier made a motion to accept the treasures report as presented. Ms. Hume seconded the motion. Motion carried.

6. On-Site Manager's Report for October 2020

Mr. Cooper reports 900 customers and no customer issues. Delinquents total \$408.44. Email billing up to 263 customers. \$212.69 in credit card rewards. All winter turn-offs completed. Anyone calling for a winter turn-off after November 1, will be charged \$50.00 in May when service is turned back on.

Mr. Cooper reports he has contacted Coconino County about approving roads with no response. Mr. Cooper states the check to Painted Sky Engineering and Survey, LLC for \$ 10,109.05 is being held until the roads are approved by Coconino County.

Mr. Cooper states water pumped was 4,933,784, customers used 4,351,199, Vacation leak totaled 92,000, pumped water 300,000, and unaccountable water was 190,585. Percentage this month was 3.86% with an average of 2.71% for fiscal year total.

7. Oath of Office for Mary Hume and Sally Rottier

Ms. Hume and Ms. Rottier read their Oath of Office.

New Business

Discussion and Possible Decision of Final Audit from Stephanie Irwin, CPA for Forest Lakes Domestic Water Improvement District

Mr. Studer made a motion to accept CPA, Stephanie Irwin's final financials for fiscal year 2019-2020. Mr. Hawk seconded the motion. Motion carried.

Discussion and Possible Decision of Adding Bryan Hawk to Coconino County Bank Account and National Bank of Arizona Bank Account as a Signer

Mr. Studer made a motion to add Bryan Hawk as a signer to both bank accounts. Ms. Hume seconded the motion. Motion carried.

Discussion and Possible Decision of Master Plan Changes

Mr. Studer made a motion for Ms. Belch to make changes as discussed in work session and put changes in red lettering. No motion to be made since approval is not until May. Mr. Hawk seconded the motion. Motion tabled.

Discussion and Possible Decision of Fiber Optic Lines

Mr. Studer made a motion for Mr. Cooper to get the answers discussed in work session and table until next meeting. Mr. Hawk seconded the motion. Motion tabled.

Discussion and Possible Decision of Holiday Party VS Holiday Bonus

Mr. Studer made a motion to change the wording of Holiday Party to Christmas Party. Ms. Rottier seconded the motion. Mr. St. Germain made a motion to go to the Christmas Party tomorrow night. Ms. Hume seconded the motion. Motions carried

Manager to Board

Mr. Cooper reports the most resent coalition bill's have been \$5k or more. Prior to fiscal year 2020-2021 it was told by Mr. Brown from Brown and Brown Law that FLDWID would pay 2% of 2 million equaling \$40K for fiscal year. Mr. Cooper recommends taking a close look at the coalition.


Board to Manager

Mr. Hawk suggest hiring a lawyer to get the answer about exiting the coalition during trial.
Mr. St. Germain suggest getting a copy of the signed document when FLDWID signed with Brown and Brown Law on the Coalition.

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 12:30 pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary

12-17-2020

Date