

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING
October 19, 2023**

The Regular Meeting called to order by Chairman Joe Taylor at 11:03 am. Board Member present Gary Richardson, Mary Hume, and Bryan Hawk. Staff members present Grant Cooper and Amy Belch. Lou St. Germain absent.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

5. Reading of September 19, 2023, Work Session, and Regular Board Meeting Minutes

Ms. Hume made a motion to accept the minutes. Mr. Hawk seconded the motion. Motion carried.

6. Treasure's Report for September 2023 Financial Summary, Bank Balance, and Cash Flow Report

Mr. Taylor states FLDWID is 25% complete in the fiscal year. FLDWID revenue is \$46K and expense is \$98K. That is a loss of \$52K. Year to date revenue is \$135K and expenses are \$430K a loss of \$295K. That is 30% under on year-to-date revenue. FLDWID is on target on expenditures at 26%. Cash on hand is \$552,618.69. Mr. Taylor reports the reason for being behind in revenue is about the property tax is not coming in. \$92K under in Property Tax revenue. Mr. Taylor suggests Ms. Belch reconfiguring QuickBooks to match years past data. He believes the adjustment would make more sense. Mr. Taylor pointed out the water revenue is down from years past as well. Mr. Richardson asked if this was on our website. Mr. Taylor said no. Mr. Taylor states he is running the Treasures summary month to month and looks and the P&L year to date. Mr. Taylor and Ms. Belch will look over the last years and compare all the items in question. Mr. Richardson suggests changing the way the budget is done. Mr. Cooper states that in April Ms. Belch starts looking at the projected to finish items, contracts in the computer line items to see if they are increasing, potential projects, contracts for SCADA and Well maintenance pricing. In May Mr. Cooper, Ms. Belch and FLDWID treasurer sit down and start a budget. Budget is presented to the County in the first week of July. Ms. Belch receives the mill rate from about January or February depending on the treasures office. Mr. Cooper states Ms. Belch follows the formula given by the treasurer's office and that's how FLDWID estimates the property tax. If the property tax is high the treasures office can raise the mill rate. Mr. Richardson made a motion to accept the treasures report as presented but adding a caveat in reporting the next month that FLDWID changed QuickBooks budget to follow past data. Ms. Hume seconded the motion. Motion carried.

7. On-Site Manager's Report for July 2023 and August 2023

Good morning! 906 customers with delinquents totaling \$448.00 and no customer issues to report. Mr. Cooper reports internal audit was performed, and 3 items were found and corrected. Item 1 a missing invoice not paid to Mohave Labs. Item 2 a missing receipt from Office max, logged into account and printed receipt. Item 3 a missing receipt from Mohave Labs that was emailed. All account payables were scanned to records on the computer and boxed for 2022-2023. Box records are in garage.

Mr. Copper reports pumped water is 3,745,392 customers, used 3,249,912, valentine fire used 10,968, Pima paving used 373,768, and unaccountable is 110,744 for a percentage of 2.95% and 3.00% for the fiscal year.

8. New Business

Discussion and Possible Decision of P1 License and Token for FLDWID with Smart Systems

Mr. Taylor stated no action was needed.

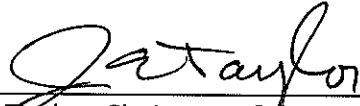
Discussion and Possible Decision of New Pamphlet

Mr. Hawk made a motion to table. Ms. Hume seconded the motion. Motion tabled.

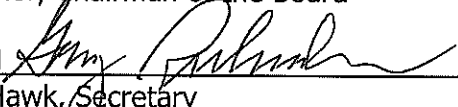
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Manager to Board
Board to Manager
Dan Parks suggest updating the website.

Mr. Joe Taylor closed the Board Meeting at 11:58 am.

FOREST LAKES D.W.I.D.
Minutes by:
Amy Belch



Joe Taylor, Chairman of the Board

(FOR) 

Bryan Hawk, Secretary

12/14/2023

Date