

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

October 20, 2022

The Regular Meeting called to order by Chairman Joe Taylor at 11:00 am. Board Members present, Paul Studer, Mary Hume, and Lou St. Germain. Staff members present Grant Cooper and Amy Belch. Absent Bryan Hawk.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of September 20, 2022, Work Session, and Regular Board Meeting Minutes**

Ms. Hume made a motion to accept the minutes with changes to the attendance. Mr. St. Germain seconded the motion. Motion carried.

**5. Treasure's Report for September 2022 Profit and Loss, Bank Balance, and Cash Flow Report**

Mr. Studer reports the data in previous years backs up the difference in the dollar amounts on the sales tax collected and the sales tax paid, it will balance out throughout the fiscal year. Mr. Studer asked for a motion to accept the treasure's report for August 2022. Ms. Hume made a motion. Mr. St. Germain seconded the motion. Motion carried.

**6. Treasure's Report for September 2022 Profit and Loss, Bank Balance, and Cash Flow Report**

Mr. Studer reports service income 27.23%, total income 15.15%, payroll 20.68%, operations 24.5%, and total expense 12.76%. Cash flow and balance sheet match at \$694,767.47. Mr. Studer asked for a motion to accept the treasures report with Ms. Belch adding the 1101 savings for LCR funds. Ms. Hume made a motion. Mr. St. Germain seconded the motion. Motion carried.

**6. On-Site Manager's Report for September 2022**

Mr. Cooper reports 904 customers with \$439.00 in delinquents. Email billing is up to 539 customers. Rewards on credit card totals \$978.15. Pumped water is 3,521,016, metered water is 3,438,480, and unaccountable water is 82,536. Last month I reported the ADWR report had a mistake in the totals. Ms. Belch amended the ADWR report this morning and removed the total from the Snow Well line item, since the snow well has not been pumping water for customers. Mr. Studer questioned the time that the snow well has been offline and was wondering where the documentation was to the board from Mr. Cooper. Mr. Cooper reminds Mr. St. Germain about the snow well, having a bubble. Mr. St. Germain recalls the bubble inside the tank. Mr. Cooper states the snow well was maintenance in October 2021. Mr. Cooper reports the snow well will be ready within weeks. Mr. Studer states FLDWID has had a well offline for a year now. Mr. Cooper explains the snow well was not offline and he could redirect the water if need be. Mr. St. Germain recommend sounding the static level and keep a close eye on the screens making sure they are clear of any debris. Mr. Cooper reports the APS energy audit will be preformed once well is complete.

Ms. Belch reports on October 5, 2022, she had a meeting with Sue Walka and Sharon David on JP Morgan training and Value Payment System. October 7, 2022, FLDWID went live with new credit card system, Value Payment. The credit card button was also changed on the website and customers can also pay with PayPal and Venmo. JP Morgan has no checks to be issues to FLDWID. All checks will be written out of the Coconino County warrant account. JP Morgan payroll is managed by Coconino County Treasures Office. Coconino County reconciles and deposits money for payroll to clear along with the taxes being paid through EFTPS. Ms. Walka recommends not closing National Bank of Arizona until everything is switched to JP Morgan. Ms. Belch reports as of today all credit card payments are going into JP Morgan and checks are getting deposited into National Bank of Arizona. All checks are being processed out of Coconino County Warrant. Check reader was delivered October 11, 2022, but still waiting for the installation.

Mr. Cooper reports the St. Joe Well Project has no financials to report and he is waiting on the video to be viewed. Mr. Cooper called KP Venture and the employee that writes the report on the video is out of office for personal reasons. Mr. Cooper reports he met with Ms. Debbie from Forest Service, and she recommends to Mr. Cooper amendment to permit. Mr. Cooper recommends fencing around generator building by the well.

**7. New Business**

**Discussion and Possible Decision of Central State Water Resources**

Mr. Studer made a motion for Mr. Taylor to contact Central State Water Resources and let them know the Forest Lakes Board is not interested. Ms. Hume seconded the motion. Motion carried.

**8. Old Business**

**Discussion and Possible Decision of Budget vs Profit and Loss for Projects**

No motion needed.

**Discussion and Possible Decision of LCR Coalition Reserve in Savings Account**

Mr. Studer made a motion to add remaining funds and funds not spent in the LCR 1101 account, and the money will be recorded at the end of every fiscal year. Ms. Hume seconded the motion. Motion carried.

**Manager to Board**

None

**Board to Manager**

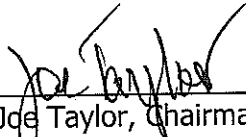
Mr. Studer has 2 items: Flagpole and windows for office building.


Mr. Joe Taylor closed the Board Meeting at 11:59 am.


**FOREST LAKES D.W.I.D.**

**Minutes by:**

**Amy Belch**

  
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Joe Taylor, Chairman of the Board

  
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Bryan Hawk, Secretary

  
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Date