

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

January 21, 2021

The Regular Meeting was called to order by Chairman Mr. Lou St. Germain at 11:22 am. Board Members present Paul Studer. Present Via Telecomm Mary Hume. Staff member present was Grant Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of December 2020 Work Session and Board Meeting Minutes**

Mr. Studer made a motion to accept the minutes as printed. Ms. Hume seconded the motion. Motion carried.

**5. Treasure's Report for December 2020 Profit and Loss, Bank Balance, and Cash Flow Report**

Mr. Studer reports service income plus 13.9%, interest income down 6.3%, miscellaneous income plus 24.3%, payroll under 1.8%, wages plus 5%, operations plus 3%, travel 0%, construction in progress under 26%.

Bank balance \$927,688.47. Ms. Hume made a motion to accept treasures report as presented. Mr. Studer seconded the motion. Motion carried.

**5. On-Site Manager's Report for December 2020**

Mr. Cooper reports 900 customers and no customer issues. Delinquents total \$586.01. Customers receiving email billing totals 265. Mr. Cooper states an issue with frozen pipes and frozen meters. There is no rhyme or reason to which areas are affected. There is no snow on the ground to blanket the meters. He ordered 25 meters. Mr. Studer recommends keeping an excel spread sheet for the new meters. Mr. Cooper agrees.

Mr. Cooper states water pumped was 1,442,704, customers used 1,353,420 and unaccountable water totaled 89,284. Percentage for the fiscal year is 3.39% for unaccountable water.

**New Business**

**Discussion and Possible Decision of Credit Card Fees, Delinquent Fees, and Transfer Fees**

Mr. Studer made a motion to change fees to coinciding with ordering new invoices. The fee for credit card will change to 2.8%, late fee will change to \$3.00 for residential accounts, and transfer fee will change to \$50.00. Ms. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Internal Policies and Procedures**

Mr. Studer made a motion for Ms. Belch to make changes to page 5 in the Policy and Procedures as discussed in the work session. Ms. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Rules and Regulations**

Mr. St. Germain made a motion to table. Ms. Hume seconded the motion. Motion tabled.

**Discussion and Possible Decision of FLDWID Emergency Plan**

Mr. St. Germain made a motion to table. Mr. Studer seconded the motion. Motion tabled.

**Discussion and Possible Decision of Removing Board Members from National Bank of Arizona and Coconino County Warrant Account**

Ms. Hume made a motion to remove Mr. Ray Grimmatt and Ms. Sally Rottier from National Bank of Arizona and Coconino County Warrant accounts. Mr. Studer seconded the motion. Motion carried.

**Old Business**

**Discussion and Possible Decision of Fiber Optic Lines**

Mr. Studer made a motion for Mr. Cooper to proceed with the fiber optic and the 3-year plan of the new firewall. Ms. Hume seconded the motion. Motion carried.

**Discussion and Possible Decision of Little Colorado River Coalition**

Ms. Hume made a motion for Mr. St. Germain to contact Coconino County Attorney regarding the Little Colorado River Coalition. Mr. Studer seconded the motion. Motion carried.

**Manager to Board  
Board to Manager**

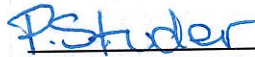
Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 12:15 pm.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch



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Lou St. Germain, Chairman of the Board



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Paul Studer, Treasure



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Date