

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

September 19, 2024

The Regular Meeting called to order by Chairman Gary Richardson at 11:15am. Board Member present Dan Parks, Lou St. Germain, Joe Taylor, and Pat Murphy. Staff members present Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of July 2024 Work Session and Regular Board Meeting

Mr. Taylor made a motion to approve the minutes as printed. Mr. St. Germain seconded the motion. Motion carried.

5. Treasure Report June, July, and August 2024

Mr. Richardson states there is a suggestion to meet every quarter during the winter months and every month during the summer. Mr. Taylor reports, Ms. Belch and himself attended an annual budget training class that was web hosted by RWAA. The host spoke about A.R.S 48-254 taxation that is associated with DWID's. Mr. Taylor suggested looking into the statutes or seeking legal counsel. The second statute was A.R.S 48-952 general obligation by the DWID's is to create tax levy.

Mr. Taylor reports Ms. Belch and himself went and met Stephanie Irwin, CPA. Mr. Taylor had a few questions for the CPA pertaining to credit cards for the business. Ms. Irwin informed Ms. Belch of a feature inside of QuickBooks that will correct the credit card charges. Ms. Belch will start using the feature October 1st.

The depreciation expense has been reported in operations in QuickBooks. Ms. Irwin will change that for FLDWID and move it out of operations. It will be created to have its own line item. Mr. Taylor will reach out to Ms. Irwin with a couple more questions about depreciation. Ms. Irwin is still working on closing our financials for 2023-2024.

Mr. Taylor states he does not want a motion made for the financials today. June 2024 cash is \$784,779.26, July 2024 cash is \$754,475.06, and August 2024 cash is \$1,025,903.73. Monthly loss for June is \$3155.32, July loss is \$25,116.33, and August loss is \$17,587.29. All of them are without depreciation.

6. On-Site Manager's Report for July and August 2024

Mr. Cooper reports \$830.00 in delinquents for July and the total dollars is \$11,920.00. August delinquents \$508.00 and the total dollars is \$7462.70.

On August 21, 2024, Ms. Belch has been with FLDWID for 10 years. 41 meters were changed out in the district due to life span. Bushes were torn out in front of the building and Mr. Morehead has put plants in where the flagpole is now installed.

July percentage for water pumped compared to unaccountable leaves FLDWID with 1.14%. August percentage for water pumped compared to unaccountable leaves FLDWID with 1.02%.

New Business

Discussion and Possible Decision of Approach and Philosophy on Financial / Project Manager for FLDWID

Mr. Taylor suggested having a meeting with Coconino County and involving the Fire Station. Mr. Richardson asked Ms. Belch to take the lead in setting it up. Ms. Belch agreed. No action required.

Discussion and Possible Decision of Available Grants and Loans for FLDWID

Mr. Parks states no action required at this time more research to do.

Discussion and Possible Decision of Plaques for Prior Board Members and Flagpole Expense

Mr. Parks made a motion to proceed with the plaques not to exceed \$200.00. Mr. Parks made a motion to accept the \$451.00 expense for flagpole. Mr. St. Germain seconded both motions. Motions carried.

Discussion and Possible Decision of Email sent by FLDWID Member

Mr. St. Germain made a motion to table until he can review letter. Mr. Murphy seconded the motion. Motion tabled.

Discussion and Possible Decision of RWAA Zoom Meeting and Stephanie Irwin, CPA Meeting

No action required.

Manager to Board

None


Board to Manager

Mr. Richardson would like to add to the next board meeting engineering for Bailey and Wildcat, storage for project parts, discuss having quarterly board meetings during winter months, and staffing discussion and decision.


Mr. Gary Richardson closed the Board Meeting at 12:26 pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Gary Richardson, Chairman of the Board



Dan Parks, Secretary



Date