

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING
June 20, 2024**

The Regular Meeting called to order by Chairman Gary Richardson at 11:18 am. Board Member present Dan Parks, Joe Taylor, Pat Murphy, and Lou St. Germain. Staff members present Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. The Board will Consider going into Executive Session to A.R.S § 38-431-.039

Mr. Richardson states going into executive session and asked employees to leave the room.

5. Board Adjourned from Executive Session

6. Reading of May 16, 2024, Work Session, Regular Meeting, and May 21, 2024, Special Board Meeting

Mr. Taylor made a motion to accept the minutes. Mr. Parks seconded the motion. Motion carried.

5. Treasure's Report for April 2024 and May 2024 Financial Summary

Mr. Taylor reports for April 2024 monthly revenue \$93,873.68 and expenses \$69,582.62, a gain of \$24,291.05. Year to date revenue \$769,736.28 and year to date expenses \$877,143.10, a loss of \$107,143.10. Tank maintenance is a timing issue. It was budgeted to pay in May 2024 and got paid in April 2024. Mr. Taylor reports May 2024 is as follows. Monthly revenue is \$56,262.30 and expenses \$93,599.33, a loss of \$37,337.03 because of the purchase of SCADA System's first payment installation and meters purchased. Year to date revenue \$822,491.81. Mr. Taylor states the bank balance is \$800,694.82. Mr. Parks made a motion to accept the treasurer's report as read. Mr. St. Germain seconded the motion. Motion carried.

6. On-Site Manager's Report for May 2024

Good morning! Mr. Cooper reports the delinquent amount is \$ 361.00 and total of 3941.43. Staffing issues none. June 13, 2024, public hearing notice mailed out and emailed to customers as well. On June 17, and any date prior to July 1st, there is an announcement in Payson round up about the public hearing. May 23, 2024, the Coconino County Board of Supervisors was notified of a public hearing. Ms. Belch and Ms. Robinson are preparing the office for closing financials for Ms. Stephanie Irwin, CPA. Ms. Belch finished the ADWR (Arizona Department of Water Resources) report. Ms. Belch completed the CCR (Consumer Confidence Report) for 2023. The report is in the Payson Round-Up newspaper, on the FLDWID website, at FLDWID office, FLFD, and Forest Lakes General Store.

Flowers and a tree were planted out by fence by Mr. Morehead. Mr. Cooper received a quote from Color Pro for building and well building for a total of \$4314.00. Color Pro is the company that painted the inside of the office. Mr. Morehead will remove the bushes from the planters in front of the building.

Mr. Cooper reports pumped water 4,367,512, customers used 3,455,021, Pima Paving Contractors used 44,070, Coconino County used 127,050, FLFD used 50,000, leak totaled 400,000, and unaccountable is 291,371. Giving Forest lakes DWID a percentage of 6.34%. Mr. Cooper reports the leak was on Wildcat closer to Snow Trail. Mr. Cooper and Mr. Morehead put a clap on to fix it for now.

Mr. Cooper stated Pioneer Title is complete with all documents from Ms. belch so Mr. Richardson can sign for the sell of the property on Skunk Way. Mr. Cooper stated the Well guy for the abandoned Well on Skunk Way will be in Forest Lakes in 10-14 days.

7. New Business

Discussion and Possible Decision of Signers for National Bank of Arizona

Mr. Richardson recommends a motion to remove past board members from the National Bank of Arizona bank account and add all present board members to the National Bank of Arizona bank account. Mr. Taylor made a motion to add present board members as signers and remove past board members. Mr. Parks seconded the motion. Motion carried.

8. Old Business

Discussion and Possible Decision of Preliminary Budget for Fiscal 2024-2025

Mr. Taylor made a motion to approve the Budget for 2024-2025 fiscal year and have a meeting to approve minutes so Ms. Belch can submit to Coconino County. Mr. St. Germain seconded the motion. Mr. Parks stated he was free next week. Ms. Belch stated she can have minutes ready by Monday afternoon. Ms. Belch suggested June 26, 2024, at 2pm for a special board meeting. Motion carried.

Discussion and Possible Decision of Public Hearing on July 11, 2024

No action required. Mr. Richardson recommends having a committee. Mr. Richardson asked Mr. Parks and employees to be part of the committee. Mr. Parks, Ms. Belch, and Mr. Cooper agreed to be part of committee.

**Manager to Board
Board to Manager**

Mr. Gary Richardson closed the Board Meeting at 12:21 pm.

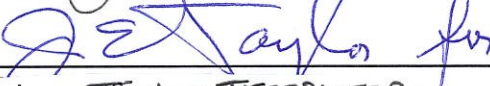
FOREST LAKES D.W.I.D.

Minutes by:

Amy Belch



Gary Richardson, Chairman of the Board



Joe Taylor, Treasurer

26 JUNE 2024

Date