

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

February 20, 2020

The Regular Meeting was called to order by Chairman Mr. St. Germain at 11:00 am at the Water District Office. Board Members present were Sally Rottier, Ray Grimmatt, and Paul Studer. Staff member present was Grant Cooper and Amy Belch. Mary Hume via telecom.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of December 19, 2019 Work Session and Board Meeting Minutes

Ms. Hume made a motion to accept the minutes as printed. Ms. Rottier seconded the motion. Motion carried.

5. Treasure's Report for December 2019 and Bank Balance

Mr. Studer reports service income is up 11%, taxes is up 10%, payroll is over by 1%, operations 5%, travel is under 9%, and construction in progress has \$10K remaining for engineering and \$132K unpaid. Mr. Studer reports bank balance and cash flow balance \$651,845.43. Mr. Studer reports Ms. Belch will correct profit and loss report since July 2019.

6. On-Site Manager's Report for December 2019

Mr. Cooper reports 892 customer's with delinquents at \$519.15. Email billing is at 233 customers. \$1795.76 in credit card rewards. Pumped water totaled 971,206, customer used 872,416, 45,000 estimated in water for house fire, and 53,790 unaccountable water.

New Business

Discussion and Possible Decision of Master Plan Review

Mr. Studer made a motion to accept the documents with the changes in June. Mr. Grimmatt seconded the motion. Motion carried.

Discussion and Possible Decision of Forest Lakes Miscellaneous Usage Charges and Rate Schedule

Mr. Studer made a motion to accept the documents with the changes. Mr. Grimmatt seconded the motion. Motion carried.

Discussion and Possible Decision of Meeting with Stephanie Irwin on Profit and Loss

No action required.

Old Business

Discussion and Possible Decision of Internal Policies and Procedures, Rules and Regulations, Emergency Plan, and Capital Equipment Updates

No action required

Manager to Board

Board to Manager

Mr. Studer recommends to Mr. Cooper send an email about Frontier Communication to the bonding company.

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Grimmatt seconded the motion and it carried. Meeting closed at 11:30 am.

FOREST LAKES D.W.I.D.


Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary



Date