

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

September 19, 2019

The Regular Meeting was called to order by Chairman Mr. St. Germain at 11:00 am at the Water District Office. Board Members present were Mary Hume, Sally Rottier, Ray Grimmett, and Paul Studer. Staff members present were Bill Morehead and Amy Belch. Mr. Cooper was absent.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of August 2019 Work Session and Regular Board Meeting Minutes

Mr. Studer made a motion to accept the minutes as printed. Ms. Hume seconded the motion. Motion carried.

5. Treasure's Report for Preliminary August 2019 Profit and Loss and Bank Balance

Mr. Studer reports service income is 6%, taxes is down 3%, income is down 3% tied into the taxes. Payroll is over 2%, Insurance is timing, and operations is 7% over budget because liability insurance paid in full. Construction in progress material paid in full, \$276,213.00 remains to be paid in the installation, and engineering has a balance of \$15,422.00. Mr. Studer reports \$615,026.11 in bank accounts. Ms. Hume made a motion to accept the preliminary treasure's report as presented. Ms. Rottier seconded the motion. Motion carried.

6. On-Site Manager's Report for August 2019

Ms. Belch reports 891 customers, delinquents are at \$790.46 with no customer issues. Email billing has 229 customers. Ms. Belch added the LCR note to last month's billing and the \$3.74 will be added to September's billing. Ms. Belch completed the backing up all documents to the iCloud. CUSI and Badger meter being installed and will be going live in October. Ms. Belch reports August 28th construction had 2 different leaks. August 29th Old Rim doing services and hydrants. Pumped water was 5,767,152, customer water 5,489,744, construction water 239,800, and unaccountable water 37,608.

Ms. Belch reports Mr. Cooper's recommendation for the construction is giving Western Grade until October 14th before moving forward with any penalties. Construction is at 58% main line, services, and fire hydrants.

New Business

Discussion and Possible Decision on Recommendations from Manager for Main Trunk Line Project

Mr. St. Germain recommends Mr. Cooper prepare a letter to submit to Western Grade. Mr. Grimmett stated the management from Western Grade has been nothing to be desired. Mr. Studer recommends Mr. Cooper have a meeting with Western Grade and Painted Sky Engineering and get a contractor's recovery plan in action. Mr. St. Germain suggest a special board meeting Monday September 23, 2019 and a meeting with Mr. Cooper, Mr. Teryl, and Mr. Brimhall next week to discuss plan of action, time line, and completion date.

Mr. Grimmett suggest start penalties to Western Grade. Mr. St. Germain agrees with Mr. Grimmett. Mr. Studer agrees with Mr. Grimmett and Mr. St. Germain but adding an amendment to the contract. Mr. Studer states Mr. Coopers recommendation is meaningless without a contractor's recovery plan documented.

Mr. St. Germain made a motion to table until after Mr. Cooper has his meeting with Mr. Teryl from Western Grade and Mr. Brimhall from Painted Sky Engineering. Ms. Hume seconded the motion. Motion tabled.

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:55 am.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary

10-17-2019
Date