

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

September 20, 2018

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Sally Rottier, Mary Hume, and Paul Studer. Mr. Ray Grimmett was absent. Staff member present was Amy Belch. Mr. Grant Cooper was absent.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of August 2018 Work Session and Board Meeting Minutes

Ms. Hume made a motion to accept the minutes as printed. Ms. Rottier seconded the motion. Motion carried.

5. Treasure's Report for Preliminary June 2018 Profit and Loss

Mr. Studer reports water usage difference between profit and loss and financials is \$3518- because of the problems with Caselle back in July and August, credit card is \$1.00-, and local bank interest is \$1.41+, property tax revenue is \$1903.34+ because Coconino County does not receive final numbers until the middle of August, and payroll is \$4607.74- because pay checks fell on two different fiscal years leaving a difference in employee FICA of \$1266+ and Insurance \$1920+. I am waiting for a response from Ms. Stephanie Irwin, CPA to clarify depreciation and outside maintenance. Mr. Studer made a motion to table June 2018 profit and loss report. Ms. Hume seconded the motion. Motion tabled.

6. Treasure's Report for the Closing Financials for Fiscal Year 2017-2018

Mr. Studer states Ms. Irwin closed the financials with \$816,555.20, \$26K over what FLDWID predicted when putting together the fiscal budget for 2018-2019. Mr. Studer made a motion to table until Ms. Irwin has clarification for FLDWID.

7. Treasure's Report for Preliminary August 2018 Profit and Loss

Mr. Studer reports service income 19.02%, interest income 27.51%, miscellaneous income 1.96, total income 11.16%, payroll 15.92%, operations 23.21%, travel 33.58% and capital 7.07%. Mr. Studer reports the change on page 3 of the August profit and loss showing cash carry over and the difference between audit carry over. Mr. Studer made a motion to table. Ms. Hume seconded the motion. Motion tabled.

8. On-Site Manager's Report for July 2018

Mr. St. Germain reports 890 customers with \$502.83 in delinquents. No customer issues at this time. 195 email customers. Pumped water is 3.4million, customer metered 3.2 million, 30,000 in storage, 10,000 in leaks, and unaccountable is 159,207. Making our fiscal year average 3.2%.

9. New Business

Discussion and Possible Decision of Mater Plan Review

Mr. Studer made a motion to review Master Plan twice a year. Ms. Rottier seconded the motion. Motion carried.


Manager to Board

Board to Manager

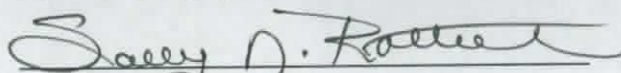
Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:15 am.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary

10-18-18
Date

FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
WORK SESSION
September 20, 2018

The Forest Lakes DWID Work Session was called to order by Chairman Lou St. Germain at 10:00 am at The Water District Office. Present were Board Members: Mary Hume, Sally Rottier, and Paul Studer. Ray Grimmett was absent. Staff Member present was Amy Belch. Mr. Grant Cooper was absent.


1. Discussion of Master Plan Review

Mr. St. Germain suggest looking over Master Plan twice a year instead of every quarter. Ms. Hume suggest looking at Master Plan only when needed. Mr. Studer agreed with twice a year stating the county needs a copy when Forest Lakes DWID submits their fiscal year budget. Mr. Studer stated there are no changes to make at this time to the Master Plan.

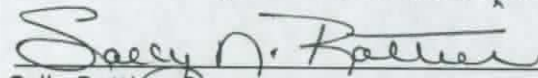
Mr. St. Germain states pertaining to the Master Plan Main Line Project on page 18. I had a meeting along with Mr. Cooper, Ms. Rottier, Mr. Brimhall, and 3 representatives from Coconino County about the Project coming up in April/May 2019. Mr. St. Germain states after leaving the meeting it sounds like the county will sign off on the project plans. Ms. Belch sent over the pdf of the map of Forest Lakes to Coconino County as requested by the County. Mr. Brimhall sent over the project plans to the County as well.

Mr. Lou St. Germain Closed meeting at 10:18 am.

Forest Lakes DWID
Minutes by: Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary

10-18-18

Date