

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

December 19, 2019

The Regular Meeting was called to order by Chairman Mr. St. Germain at 11:37 am at the Water District Office. Board Members present were Sally Rottier, Ray Grimmatt, and Paul Studer. Staff member present was Grant Cooper and Amy Belch. Mary Hume via telecom.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of November 21, 2019 Work Session and Board Meeting Minutes

Ms. Rottier made a motion to accept the minutes as printed. Mr. Grimmatt seconded the motion. Motion carried.

5. Treasure's Report for October 2019 Profit and Loss and November 2019 and Bank Balance

Mr. Studer reports service income is up 10%, sales tax is up 14%, overall income up 41%.

Mr. Studer has relocated the cash carry forward to service income. Mr. Studer reports October profit and loss reflects the relocation of the cash carry forward. Mr. Studer also recommends Ms. Belch going back to July 2019 and relocate the cash carry forward. Mr. Studer reports bank balance total \$636,979.43. Ms. Rottier made a motion to accept the treasures report with the changes. Mr. Grimmatt seconded the motion. Motion carried.

6. On-Site Manager's Report for November 2019

Mr. Cooper reports delinquents is \$441.51 with no customer issues. Email billing 233 customers. There is \$1703.18 in credit card rewards. Mr. Cooper stated the work truck was fixed and new tires for the total of \$5900.00. Pumped water was 1,961,084, customers used 1,731,437, construction water was 41,300, flushing from the construction totaled 114,350 and unaccountable total was 73,997. The average for the month is 3.77% and for the year total is 2.65%. Mr. Cooper reports frontier communication contacted him about the 600 pair phone line that Western Grade, LLC. damaged. Frontier communication had already told Western Grade, LLC about damaging their phone lines prior to this and Western Grade, LLC would be responsible for the cost of repair. Mr. Studer suggest Mr. Cooper contact the bonding company about the damage of the phone lines that was brought to his attention.

New Business

Discussion and Possible Decision of Review and Acknowledge Operations and Customer Service

Ms. Hume made a motion to give Mr. Cooper a nonstandard bonus to divvy up between him and his employees of how he see's fit. Ms. Rottier seconded the motion. Motion carried.

Manager to Board

See everyone at the Holiday Party tomorrow at 5:00pm.

Board to Manager

Mr. Studer recommends sending invoice for hours, equipment, material, totaled so far for the cleanup of the project. The \$22,500.00 in penalties for Western Grade, LLC. Notify bonding company of the information Mr. Cooper was made aware of by frontier communications.

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Grimmatt seconded the motion and it carried. Meeting closed at 12:00 pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch



Lou St. Germain, Chairman of the Board



Sally Rottier, Secretary

1-16-2020

Date