

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

September 17, 2015

1. The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were, Mary Hume, Paul Studer, Barb Purtymun, and Sally Rottier. Staff members present were Cheryl Kight, and Amy Belch. Mr. Cooper was absent.

2. Call to the Public

Ms. Good, Ms. Johnson, and Ms. Cooper present

3. Reading of August 20, 2015 Regular Board Meeting and Work Session

Ms. Hume made a motion to accept the minutes. Ms. Purtymun seconded the motion. Motion carried.

4. Treasure's Report for August 2015

Mr. Studer reports Service Income 18.9%, Investment Income 15.9%, Property Tax Revenue 1.3%, and Sales Tax Collect 19.9%. Mr. Studer made a side note that our Liability Insurance is paid in one lump sum. Mr. Studer reports Payroll Expense 13.0%, Operations 17.9%, and Travel 19.1%. Mr. Studer states Travel will come back down because of the timing of Convention and with no travel planned for the next couple months. Mr. Studer reports Capital Outlay 3.2% and Net Income is at 7.3%. Mr. Studer asked Ms. Kight to move \$16,553.75 from Engineering to Construction in Progress in the budget. Ms. Rottier made a motion to accept the Treasure's report as read. Ms. Purtymun seconded the motion. Motion carried.

5. On-Site Manager's Report

Mr. St. Germain read the Manager's report. He reports we have 875 customers and no customer issues. Delinquent account totals 3402.99. Mr. St. Germain reports Forest Service has given F.L.D.W.I.D a onetime access to the Snow Well to remove trees and work on the Snow Well. Mr. St Germain reports Mr. Cooper is still having issues with the computer out in his office. Mr. St. Germain reports Mr. Cooper is still working with Mr. Dewalt on the unaccountable water and it is high priority.

6. New Business

Discussion and Possible Decision on Benefits

Mr. Studer made a motion to modify sick leave and vacation time in the Benefits Package to allow employees to use benefits earned throughout the year instead of having to wait until the end of the year. Ms. Rottier seconded the motion. Motion carried.

Discussion and Possible Decision on Banking

Mr. Studer suggests for Mr. Cooper and Ms. Kight look into the data on the banking accounts and saving F.L.D.W.I.D on monthly service charges. Ms. Hume made a motion for Mr. Cooper and Ms. Kight to go over Checking Accounts and Service Charges to save F.L.D.W.I.D on a monthly basis. Ms. Rottier seconded the motion. Motion carried.

7. Old Business

Discussion and Possible Decision on Sounding Tubes for the Wells

Ms. Hume made a motion for F.L.D.W.I.D to move forward with purchasing the Sound Tubes for each Well. Ms. Purtymun seconded the motion. Motion Carried

Discussion and Possible Decision on Post Office Location this Winter

Mr. Studer made a motion to allow Post Office to use our facility during winter season. We will do this as a community service; and will charge \$0.33 per square feet totaling \$67.00 a month. That is the rate F.L. Library is paying for use of the School District Building. The post office is to provide their own locks for

both doors. Ms. Hume seconded the motion. Motion Carried.

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:20 am.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date