

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

August 20, 2015

- 1.** The Regular Meeting was called to order by Chairman Lou St. Germain at 11:05 am at the Water District Office. Board Members present were, Mary Hume, Paul Studer, Barb Purtymun, and Sally Rottier. Staff members present were Grant Cooper, Cheryl Kight, and Amy Belch.

- 2. Pledge of Allegiance**

- 3. Call to the Public**

Ms. Becky Johnson present and Mr. David Rodriguez Fire Chief Present. Mr. Rodriguez reports ISO (Insurance Service Organization) rating is 5-4. Mr. Rodriguez suggest that we contact our insurance company for a cost savings. Mr. Rodriguez reports the fire station is gearing up for a very wet winter. The Weather Service are comparing it to 1997 winter where there was 13-16 feet of snow. Mr. Rodriguez is working with the Emergency Management Team from Coconino County to be prepared.

- 4. Reading of July 16, 2015 Work Session and Regular Board Meeting**

Mr. Studer made a motion to accept the minutes from July 16, 2015 Work Session and Regular Board Meeting. Ms. Rottier seconded the motion and the motion carried.

- 5. Treasure's Report for Correction of May 2015 and Approval of June 2015 and July 2015**

Mr. Studer reports May 2015 Treasure's report the numbers did not change but it showed a service income of \$23,905.43 that should have been basic rate income. Mr. Studer reports it was in the wrong line item. Mr. Studer states June 2015 reports showed we projected over \$270,000 in sales and water sales were down by \$6,000. Mr. Studer reports the 4 new customer's has help with our sales. Mr. Studer reports on July 2015 Treasure's report. Service income is at 9.8%, Investment income is at 0.2%, Total Income is at 5.9%, Payroll Expenses is at 6.7%, Operations is at 3.7%, Travel is at 9.2%, and Capital Outlay is under by \$255,000. Mr. Studer states that Mr. Copper and Mr. Morehead are working with APS to see if we can save money on the electric bills for the wells. Ms. Hume made a motion to accept the corrections for May 2015 Treasure's Report and to accept the Treasure's Report for June 2015 and July 2015. Ms. Rottier seconded the motion and the motion carried.

- 6. On-Site Manager's Report**

Mr. Copper states we have 875 customers with no customer issues. The delinquent accounts are at \$2,711.00. Mr. Copper is waiting to hear from the Forest Service Manager to move forward on the Snow Well project. Mr. Copper is working with Mr. Dewalt on the unaccountable water and the SCADA System Problems. Mr. Copper would like to thank Ms. Kight, Ms. Rottier, and Mr. Studer for the inside audit help. The Audit team will be here August 24 and 25.

- 7. New Business**

- Discussion and Possible Decision on Forest Service in Regards to the Snow Well**

Ms. Hume Suggest to Mr. Copper that he start to prep for Plan C to the Snow Well. Mr. St. Germain suggest Mr. Copper call the Forest Service Manager again and inform him that he will be out of town next week and time is of the essence with winter right around the corner. Mr. Copper reports it could be up to a month to get all permits needed for plan C. Ms. Rottier made a motion for Mr. Copper to wait to hear from the Forest Service Manager before starting the project but do the prep work for plan C for future access to the Snow Well. Ms. Hume seconded the motion and the motion carried.

8. Old Business

Discussion and Possible Decision on SCADA and the Unaccountable Water

Mr. Copper states this is a group effort between water district and Mr. Dewalt and both parties have made this first priority to get it resolved as soon as possible.

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:45 am.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date