

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

July 21, 2016

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Paul Studer, Sally Rottier, Mary Hume and Ray Grimmert. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of Special Board Meeting Minutes June 22, 2016

Mr. Studer made a motion to accept the minutes as printed. Ms. Rottier seconded the motion. Motion carried.

5. Treasure's Report for June 2016

Mr. Studer reports Forest Lakes DWID carried over \$619K from Fiscal Year 2015/2016. Ending of Fiscal Year 2015/2016 Service Income was at 97.6%, Interest Income 115.3%, Taxes 100.7%, Payroll Expense 90.9%, Travel 63.5% and overall Operating Expense 86%. Mr. Studer states Interest income over \$2k is due to timing. Ms. Hume made a motion to accept the Treasures report. Ms. Rottier seconded the motion. Motion carried.

6. On-Site Manager's Report for June 2016

Mr. Cooper reports delinquents are \$1346.91 and Ms. Belch has sent out delinquent letters. Ms. Belch spoke with Brenda from County about property tax and receiving a statement for Forest Lakes DWID past Fiscal Years. Mr. Cooper reports Models by Toggles was installed and Ms. Belch and he are administrators on the program. Mr. Cooper states the Elk Project was put on hold for county permits. Mr. Cooper went and spoke with Coconino County and permits will be received the last week of July 2016. The pipe for Elk Project was delivered June 22. Mr. Cooper and Ms. Belch performed an eternal audit for Fiscal Year 2015/2016, 3 mistakes were found and corrected immediately. Ms. Irwin pulled all financial reports for Fiscal Year 2015/2016 and will be at FLDWID August 15, 2016. Mr. Cooper reports FLDWID credit limit was increased to \$50K. Saunders auditors responded to FLDWID letter wanting specifics on the reasoning for not contracting them out for Audit. Ms. Belch sent Saunders a letter. Mr. Cooper has been in contact with Debbie Roznovak weekly to request the contract between FLDWID and Forest Service. Ms. Roznovak states the contract is still good and as soon as Forest Service can send someone out they will. Mr. Cooper will continue to call Ms. Rozvonak until Forest Lakes DWID has new contract in hand. Mr. Cooper request dates and restaurants for Forest Lakes Holiday Party. Ms. Hume suggest Diamond Point. Ms. Rottier suggest August 18. Mr. Studer suggest calling Ms. Purtymun since she was a Board Member at that time. Ms. Belch will contact Diamond Point and email all board members the information.

7. New Business

Discussion and Possible Decision of Letter from Forest Lakes Fire Department

Mr. St. Germain reports on Forest Lakes Fire Department letter that was sent out certified to everyone in Forest Lakes in a 500 foot radius from the fire station. Mr. St. Germain would like to have all Board Member's input but not their personal comments. All Board members agreed to let Forest Lakes Fire Department display their community communications on Forest Lakes DWID communications board. Mr. Grimmert made a motion to approve FLFD hanging their communications at FLDWID. Ms. Rottier seconded the motion. Motion carried.

Discussion and Possible Decision of Roller for Asphalt

Mr. Cooper spoke with Chief Rodriguez about renting a roller for the asphalt. The cost would be \$500.00 to Forest Lakes DWID. Mr. Grimmert disapproves of the roller stating that it would not hold the asphalt in place. Mr. Studer reports if Mr. Cooper dug the ground about 4 inches the asphalt would be flush with dirt. Mr. St. Germain agreed with Mr. Studer. Mr. St. Germain called for a vote. Mr. St. Germain, Ms. Rottier, and Mr. Studer voted yay, Mr. Grimmert voted nay, and Ms. Hume abstained from a vote. Motion approved by majority to rent the roller for the asphalt.

Items from Board to Manager

**Manager to Board
Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Ms. Rottier seconded the motion and it carried. Meeting closed at 12:00 pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date