

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

July 20, 2017

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Mary Hume, Sally Rottier, Ray Grimmett and Paul Studer. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of June 15, 2017 Work Session, Regular Board Meeting, and June 23, 2017 Special Board Meeting

Mr. Studer made a motion to accept the minutes as written. Ms. Rottier seconded the motion. Motion carried.

5. Treasure's Report for June 2017

Mr. Studer states the treasures report is a preliminary report because of items that are being looked into. Mr. Studer reports service income is at 116%, taxes is at 101%, miscellaneous income is at 111%, payroll is under at 95%, operations is at 100%, travel expense is at 71% and capital outlay is at 39%. Mr. Studer suggest June 2017 treasures report be on next agenda for approval. Mr. Cooper states the interest income from the county is in the pooled collateral account not the county warrant account. Mr. Cooper reports there is multiple agencies that have their money in the pooled account where FLDWID collects interest. Ms. Belch explains FLDWID monies that are in the County account does not sit in the JP Morgan bank account. When Ms. Belch writes a check from the county warrant account she contacts Coconino County pay to let them know she is writing a check on this date, for this amount, to this entity.

6. On-Site Manager's Report for June 2017

Mr. Cooper reports FLDWID has 887 customers. Ms. Rottier stated the delinquents are at \$483.00 from \$991.00. Mr. Cooper states the raises went into effect July 1, 2017. Ms. Belch has been working with CUSI on a weekly basis and Ms. Belch has training July 25 and 26. FLDWID received the new invoices, new envelopes, and the printing machine is ordered. Mr. Cooper reports FLDWID has \$917.37 in the credit card rewards account. Mr. Cooper needs suggestion for the Summer/Christmas party. Mr. Cooper presented a small paragraph about the USDA Forest Service special permit. Mr. Cooper reports pumped water was 8,425,961 gallons, customer's used 7,628,118 gallons, construction used 172,040 gallons, Forest Service used 267,000 gallons, and 300,000 gallons of water between the leaks on Elk Dr. and Snow Trl.

7. New Business

Discussion and Possible Decision on Engineering of Main Trunk Line

Mr. Cooper reports a main leak at the library in October 2016, leak at Marmot and Wildcat intersection in October 2016, leak at Bailey and Wildcat November 2016, and a leak Wildcat and Summer Loop in December 2016. Mr. Cooper explains the problem FLDWID is having with the line is poor installation. Mr. Cooper evaluated the pipe in the ground on the main trunk line and brought to The Board Members attention replacing the main trunk line in March 2017. Mr. Cooper wants everyone to understand this is a transmission line and a service line all together. Mr. Cooper reports there is not enough valves on this part of the main trunk line. Mr. Cooper reports the ACP line has a 65 year life span, so if installed in 1975 life expectancy is 23 if installed by code. Mr. Studer suggest waiting to make a decision on the engineering for the main trunk line until next board meeting. Mr. Cooper states waiting until next board meeting is best because of the changes with the engineering company.

Mr. St. Germain is in agreeance with putting the engineering for main trunk line on next month's agenda.

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Ms. Hume seconded the motion and it carried. Meeting closed at 12:15 pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Mary Hume, Vice Chairman

Sally Rottier, Secretary

Date

