

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

May 19, 2016

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:05 am at the Water District Office. Board Members present were Paul Studer, Sally Rottier, Mary Hume and Ray Grimmatt. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of April 2016 Work Session & Regular Board Meeting

Ms. Rottier made a motion to accept the minutes as printed. Ms. Hume seconded the motion. Motion carried.

5. Treasure's Report for April 2016

Mr. Studer reports with the Hwy construction will boost are sales for the end of this fiscal year. Mr. Cooper reports \$300 for meter and backflow a month on Hwy construction and \$7.75 per thousand gallons. Mr. Studer reports on profit and loss water usage to fall short of projected number. Service income is at 81.04%, Investment Income is at 105.74%, Taxes is at 76.71%, Payroll expense is at 79.03%, Operations is at 75.13%, Travel is at 63.49%, and Capital Outlay is at 17.65%. Ms. Hume made a motion to accept the Treasure's Report. Ms. Rottier seconded the motion. Motion Carried.

6. On-Site Manager's Report for April 2016

Mr. Cooper reports pre-bid meeting for Elk Project May 25, 2016 at 11am. Mr. Cooper invited all board members to participate in the pre-bid meeting. Ms. Belch will hang public notice for possible quorum. Mr. Cooper reports Elk Project in the Dodge report, Payson Round Up and White Mountain Independent. Mr. Cooper states the Closing bid is June 9th to close the bid. Mr. Cooper states project can be approved at next board meeting. Mr. Cooper reports new credit cards are in and Ms. Belch is setting up a system for Mr. Cooper to approve to pay with credit card. Mr. Cooper reports 2 leaks last month. One on the south side and one on tranquility trail both have been fixed. All Flow Meters have been received, 2 are installed and waiting on Mr. Dewalt to complete the computer support. Mr. Cooper suggest changing the phone system form water emergency to Operation Tech.

7. New Business

Discussion and Possible Decision of Arsenic Treatment Plant

No Decision to be made, Mr. Cooper will update board via email on status of Arsenic Treatment.

Discussion and Possible Decision on Model by Toggles

Ms. Hume made a motion to adopt the Models by Toggles program for one year with a demonstration to be presented to the board. Ms. Rottier seconded the motion. Motion Carried.

8. Old Business

Discussion and Possible Decision of Group Health Insurance Policy

Mr. Studer made a motion to accept the Blue Cross Blue Shield Silver Plan for full-time employees working 40 hours a week covering employee's immediate family members and only covering vision and dental for employees, Giving Ms. Belch a non-standard raise of \$2.56 an hour effective June 1, 2016. Mr. Grimmatt seconded the motion. Motion Carried.

Discussion and Possible Decision of Policy and Procedures

Ms. Hume made a motion to change current Policy and Procedures to read 40 hour a week employee's be covered with immediate family members under Blue Cross Blue Shield. Mr. Grimmatt seconded the motion. Motion Carried.

Discussion and Possible Decision on ASRS

No Approval Required

Discussion and Possible Decision on Preliminary Budget Year 2016-2017

Mr. Studer made a motion to Table Preliminary Budget until next Board Meeting. Ms. Hume seconded the

motion. Motion carried.

Items from Board to Manager

**Manager to Board
Board to Manager**

Mr. St. Germain recommends Special Board Meeting May 25, 2016 at 10am to approve the signing of the letter to the board.

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Ms. Rottier seconded the motion and it carried. Meeting closed at 12:15pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date