

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

April 22, 2021

The Regular Meeting was called to order by Chairman Mr. Lou St. Germain at 11:00 am. Board Members present Paul Studer, Bryan Hawk, and Joe Taylor. Mary Hume was present via telecom. Staff member present was Grant Cooper and Amy Belch.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of March 18, 2021 Work Session and Regular Board Meeting Minutes**

Mr. Taylor made a motion to accept the minutes as printed. Mr. Hawk seconded the motion. Motion carried.

**5. Treasure's Report for February 2021 Profit and Loss, Bank Balance, and Cash Flow Report**

Mr. Studer reports service income 89.3%, water usage is 118.3%, unbudgeted income \$31,715.00, miscellaneous income 93.7%, total income 84.5%. payroll under by 7%, wages under \$5K, operations under 5%, travel expenses 0%, construction in progress under 64.3%. Total of bank accounts \$943,770.00.

Ms. Hume made a motion to accept the treasures report. Mr. Hawk seconded the motion. Motion carried.

**6. On-Site Manager's Report for February 2021**

Mr. Cooper reports 901 with no customer issues. Customer's receiving email billing totals 268. Delinquents for the month of March is 260.00. Ms. Belch will continue to add a note to encourage more customers to sign up for email billing. Mr. Cooper states \$443.45 in total credit card rebates.

Mr. Cooper reports the security gate is 10 weeks out until installation and the electricity is compatible. Mr. Cooper and Mr. Morehead will trench, lay conduit, and leave open for inspection. Credit card for security gate was not feasible because of the fees charged.

March 25, 2021 engineering contract signed by Mr. Cooper and Mr. Brimhall. Project timeline could change pending approval from ADOT and ADEQ. Mr. Cooper reports he will notify all board members of any changes. Plans finalized and bid package expect to be complete April 30<sup>th</sup>. Projected bid opening May 12<sup>th</sup>. May 13<sup>th</sup> award the bid.

Mr. Cooper anticipates material for project to total \$180,000 and construction estimated \$75.00 a foot. Anticipate a cost increase for ductile iron piping should we have to use it in the project. Right now, 6-inch ACP on Mule Springs and 8-inch PVC along Trout Springs.

Mr. Cooper reports pumped water totals 1,427,104, customer water totals 1,351,883, unaccountable water totals 75,221. Totaling 3.26% for the fiscal year.

**New Business**

**Discussion and Possible Decision of Purchasing Material for Highway 260 Project**

Mr. Cooper recommends ordering the material once bid package is finalized due to the cost of material going up constantly and delays in getting the material. All board members agree with the purchasing of material to save the district money. Mr. Cooper states he will notify all board members of final material cost.

**Manager to Board**

Nothing

**Board to Manager**

Mr. St. Germain requested a preliminary budget be presented next board meeting. Mr. Studer stated there will be a preliminary budget presented to the board. He will meet with Mr. Cooper and Ms. Belch tomorrow.

Mr. Studer suggest to Mr. Cooper to change the wording on the Project Timeline received from Mr. Brimhall to say, "preliminary project timeline".

Mr. Studer recommends adding to FLOA newsletter a report of construction completed for F.L.D.W.I.D, new construction on Highway 260 on the north side, and email billing.

Mr. St. Germain called for a motion to close the Board Meeting. Mr. Hawk made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:50 am.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

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Lou St. Germain, Chairman of the Board

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Bryan Hawk, Secretary

\_\_\_\_\_  
Date

