

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

April 20, 2017

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Mary Hume, Sally Rottier, Ray Grimmert, and Paul Studer. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of March 2017 Work Session & Regular Board Meeting

Ms. Rottier made a motion to accept the minutes as printed. Ms. Hume seconded the motion. Motion carried.

5. Treasure's Report for March 2017

Mr. Studer reports wages coming in under budget. The new Software will be charged to computer support keeping in mind extra money is in outside maintenance. Mr. Studer suggest putting money into Operation Reserve next fiscal budget for the Snow Well. Mr. Studer reports FLDWID is projected to come under budget 4-5%. Mary moved to accept the Treasure's report. Sally seconded the motion. Motion carried.

6. On-Site Manager's Report for March 2017

Mr. Cooper reports 883 customer with 2 new customers by months end. Delinquents are at \$789.41 from \$1701.00. Ms. Belch is going in for Rotator Cuff surgery and will be out of office 1-2 weeks. Mr. Cooper reports doing preliminary work on the 2017/2018 budget with Mr. Studer and Ms. Belch. Mr. Cooper gave a demonstration of Models by Toggles. Models by Toggles is a 21st Century time tracking software. Mr. Cooper reports FLDWID pumped 1,991,701, customer's used 1,456,962 and blow off flushing and system loss totaled 534,739.

7. New Business

Discussion and Possible Decision of In House Billing vs. Out Source Billing

Ms. Hume made a motion to approve the in house billing with the lease of printing/inserting machine. Mr. Grimmert seconded the motion. Motion carried.

8. Old Business

Discussion and Possible Decision of New Software Program Cost

Mr. Studer made a motion to accept the new cost of CUSI Software for \$14,289.00. Ms. Hume seconded the motion. Motion Carried

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:40 am

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date

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