

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

April 16, 2015

- 1.** The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00am at the Water District Office. Board Members present were, Mary Hume, Paul Studer, and Barb Purtymun. Staff members present were Cheryl Kight, Amy Belch and Grant Cooper.
- 2. Call to the Public**  
No Public
- 3. Reading of March 19, 2015 Work Special Board Meeting**  
Ms. Rottier made a motion to accept the Board Meeting Minutes from March 19, 2015. Ms. Hume seconded the motion and the motion carried.
- 4. Treasure's Report for March 2015**  
Mr. Studer read the treasury report. Service Income is up 9%, Investment is up 39%, Overall Income is up 3%, payroll is under by 5%, Operation Expense is under 3%, Travel Expense is under 20%, and Construction in Progress is under 3%. We have \$415,037.32 in checking/savings. Ms. Hume made a motion to accept the treasures' report. Ms. Purtymun seconded the motion and the motion carried.
- 5. On-Site Manager's Report**  
Mr. Cooper reports we have 871 customers and we just received a request for service so we will be up to 872 customer. Mr. Cooper reports new customer paid for new service by check totaling \$3050.00. No customer issues to report. Mr. Cooper states Mr. Morehead is currently in class in Globe. Mr. Morehead left Monday afternoon and he will be taking the practice test Thursday after Tuesday and Wednesday classes. Mr. Cooper reports we had a line break on Sheep Springs Rd, the county operator was pulling from bar ditches where he caught our line. Mr. Cooper reports it has been fixed. He had to use some parts from the inventory but has already ordered the parts to replace them. Mr. Cooper reports he is having some problems with the St. Joe well, the radio calling. Mr. Cooper has contacted Mr. Dewalt about the matter. Mr. Dewalt thinks water has got up into the line. Mr. Cooper and Mr. Morehead received 136 call one weekend from St. Joe Well. Mr. Cooper said unaccountable was from the leaks he had. Mr. Cooper has noticed the summer time residents are coming back. Customers are calling for their water to get turned back on.
- 9. New Business**
  - Discussion and Possible Decision Project Engineering Bid**  
Ms. Studer suggest that Mr. Cooper get a best and final before making a decision. Ms. Hume made a motion to table decision on Project Engineering Bid and Ms. Purtymun seconded the motion and the motion was tabled.
  - Discussion and Possible Decision on Preliminary Budget**  
Ms. Hume made a motion to table Preliminary Budget. Ms. Purtymun seconded the motion and the motion was tabled.
- 10. Old Business**
  - Discussion and Possible Decision on Contract Accounting Support**  
Mr. Studer made a motion that Mr. Cooper send out the bids for the Accountants. Ms. Rottier seconded the motion and the motion carried.
  - Discussion and Possible Decision on Administrative Assistants Job Description**  
Ms. Hume made a motion to accept the Administrative Assistant Job Description. Ms. Purtymun seconded the motion and the motion carried.

**Discussion and Possible Decision on Rules and Regulations on Credit Card Fees**

Ms. Rottier made a motion to accept the changes to the Rules and Regulations on the Credit Card Fees and have Ms. Kight send the resolution to the Board of supervisors. Ms. Purtymun seconded the motion and the motion carried.

**Discussion and Possible Decision on Water Accountability**

Mr. Studer made a motion to table the Water Accountability. Ms. Hume seconded the motion and the motion was tabled.

**Manager to Board**

**Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:23 am.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

Minutes Approved:

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Lou St. Germain, Chairman

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Sally Rottier, Secretary

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Date