

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

March 17, 2016

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:30 am at the Water District Office. Board Members present were Paul Studer and Sally Rottier. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of February 2016 Work Session & Regular Board Meeting

No action required. Approved in Special Board meeting February 23, 2016.

5. Treasure's Report for February 2016

Mr. Studer reports Service Income is at 65.65%, Investment Income is at 97.72%, Taxes is at 70.88% and Miscellaneous Income is at 68.44%. Payroll expense is at 60.91%, Operations is at 61.27%, Travel is at 41.83%, and Capital Outlay is at 17.48%. Mr. Studer is concerned about \$17,226.62 spent in February for Tank Maintenance. Mr. Cooper states he will look into the findings.

6. On-Site Manager's Report for February 2016

Mr. Cooper reports FLDWID has 874 customers with no Customer issues. Delinquent accounts has gone down from \$3348.42 to \$2398.93. Ms. Belch sent out Delinquent letters to 19 customers and got 11 customer's to respond. Mr. Morehead is working on a getting a count on all spare parts. Mr. Cooper reports Equipment is coming in to FLDWID for the flow meters. Mr. Cooper reports there is a delay in the warehouse for some parts for the flow meters. Mr. Cooper states 959,854 plus or minus of 10% for water Accountability. Mr. Cooper states FLDWID is waiting for quotes on the Group Health Insurance.

7. New Business

Discussion and Possible Decision of Early Audit VS CPA Accounting

Mr. Studer made a motion to table Early Audit VS. Ms. Irwin, CPA. Until next board meeting. Ms. Rottier seconded the motion. Motion Carried.

Discussion and Possible Decision of Group Policy Rates for Health Insurance

Ms. Rottier made a motion to table Group Health Insurance until all data was collected until next board meeting. Mr. Studer seconded the motion. Motion Carried.

Discussion and Possible Decision of Existing Generator at St. Joe Well

No Action Required

Discussion and Possible Decision of Credit Card with National Bank of Arizona

Mr. Studer made a motion to move forward with the Amazing Cash for Business Card through National Bank of Arizona with a credit limit of \$25,000.00 and cancel Shell Credit Card, Chevron Texaco Gas Card and Chase Card once FLDWID receives the credit card through National Bank of Arizona. Ms. Rottier seconded the motion. Motion Carried.

8. Old Business

Discussion and Possible Decision of Credit Card Fee

Ms. Rottier made a motion to table Credit Card Fee's until next Board Meeting. Mr. Studer seconded the motion. Motion Carried.

Items from Board to Manager

Mr. Studer recommends 5 year plan and updates to the budget with APS findings on next month's agenda for preliminary numbers. Mr. Studer suggest getting an accurate account on fire hydrants owed to FLDWID from FLFD. Mr. Cooper reports he spoke with Mr. Rodriguez about the hydrants and Mr. Cooper agreed not to bill FLFD until July 2016. Mr. Cooper reports he is not using Old Pacific State Hydrants. Mr. Cooper reports the CCR compliance report was done in May and mailed in June 2015.

**Manager to Board
Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 12:45pm.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date