

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

March 16, 2017

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:20 am at the Water District Office. Board Members present were Ray Grimmatt, and Sally Rottier. Staff members present were Grant Cooper and Amy Belch. Ms. Hume and Mr. Studer were absent.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of February 2017 Work Session & Regular Board Meeting

Ms. Rottier made a motion to accept the minutes as read. Mr. Grimmatt seconded the motion. Motion Carried.

5. Treasure's Report for February 2017

Mr. Cooper reports wages at 64.11%, Licenses & permits is at 109.08% because of the cost of the notary for Ms. Belch, Computer Support is at 120.95% and will over run if FLDWID approves new software. Operations is at 63.05%, Travel is at 50.37%, and total expense is at 59.07%. Mr. Cooper sates there is \$593,005.03 between all 3 accounts. Ms. Rottier made a motion to accept the Treasures report as read. Mr. Grimmatt seconded the motion. Motion carried.

6. On-Site Manager's Report for February 2017

Mr. Cooper report 883 with 2 new customer's expected in the next couple months. Delinquents are up to \$1701.00 and Ms. Belch is working to bring it back down. Billing issues with Caselle Inc. Ms. Belch called 22 customers to inform them they were double billed and their account has been corrected. Mr. Cooper reports paying Mr. Brimhall \$2750.00 for the new map. Ms. Belch spoke with Ms. Carol from Pinetop water and had a meeting with them on their CUSI software. Mr. Cooper reports pumped water at 2,053,369 gallons, customer used 1,456,980 gallons, leak on Boss Lane 350,000 gallons, and system loss 246,389 gallons.

7. New Business

Discussion and Possible Decision of New Software Program for Billing

Mr. St. Germain suggest approving software but not ordering it until Ms. Hume and Mr. Studer receive all information on the programs. Ms. Rottier made a motion to approve the CUSI Software and Advanced Info. System once Ms. Hume and Mr. Studer have a chance to look over the information and FLDWID receives the answers to Mr. Grimmatt's questions. Mr. Grimmatt seconded the motion. Motion Carried.

Discussion and Possible Decision of Main Trunk Line Project

Mr. St. Germain suggest getting engineering done by next board meeting. No action required.

8. Old Business

Discussion and Possible Decision of Revised FLDWID Emergency Plan

Mr. Cooper suggest getting Ms. Hume and Mr. Studer signature next board meeting. No action required.

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:45am

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date