

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

February 20, 2020

The Regular Meeting was called to order by Chairman Mr. St. Germain at 11:00 am at the Water District Office. Board Members present were Sally Rottier, Ray Grimmatt, and Paul Studer. Staff member present was Grant Cooper and Amy Belch. Mary Hume via telecom.

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of December 19, 2019 Work Session and Board Meeting Minutes**

Ms. Hume made a motion to accept the minutes as printed. Ms. Rottier seconded the motion. Motion carried.

**5. Treasure's Report for December 2019 and Bank Balance**

Mr. Studer reports service income is up 11%, taxes is up 10%, payroll is over by 1%, operations 5%, travel is under 9%, and construction in progress has \$10K remaining for engineering and \$132K unpaid. Mr. Studer reports bank balance and cash flow balance \$651,845.43. Mr. Studer reports Ms. Belch will correct profit and loss report since July 2019.

**6. On-Site Manager's Report for December 2019**

Mr. Cooper reports 892 customer's with delinquents at \$519.15. Email billing is at 233 customers. \$1795.76 in credit card rewards. Pumped water totaled 971,206, customer used 872,416, 45,000 estimated in water for house fire, and 53,790 unaccountable water.

**New Business**

**Discussion and Possible Decision of Master Plan Review**

Mr. Studer made a motion to accept the documents with the changes in June. Mr. Grimmatt seconded the motion. Motion carried.

**Discussion and Possible Decision of Forest Lakes Miscellaneous Usage Charges and Rate Schedule**

Mr. Studer made a motion to accept the documents with the changes. Mr. Grimmatt seconded the motion. Motion carried.

**Discussion and Possible Decision of Meeting with Stephanie Irwin on Profit and Loss**

No action required.

**Old Business**

**Discussion and Possible Decision of Internal Policies and Procedures, Rules and Regulations, Emergency Plan, and Capital Equipment Updates**

No action required

**Manager to Board**

**Board to Manager**

Mr. Studer recommends to Mr. Cooper send an email about Frontier Communication to the bonding company.

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Grimmatt seconded the motion and it carried. Meeting closed at 11:30 am.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

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Lou St. Germain, Chairman of the Board

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Sally Rottier, Secretary

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Date

DRAFT