

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

February 18, 2016

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Paul Studer, Ray Grimmert, and Sally Rottier. Staff members present were Grant Cooper and Amy Belch. Ms. Hume is present telephonically

**1. Call Meeting to Order**

**2. Pledge of Allegiance**

**3. Call to the Public**

No Public

**4. Reading of January 2016 Work Session & Regular Board Meeting & Special Board Meeting**

Ms. Hume made a motion to accept the minutes as read. Mr. Studer seconded the motion. Motion Carried.

**5. Treasure's Report for January**

Mr. Studer reports on Treasure's Report Service Income is at 58.36%, Investment Income is at 96.41%, Taxes is at 68.26%, Total Income is at 63.37%. Mr. Studer reports Payroll is at 52.73%, Total Operations is at 51.62%, Travel is at 31.56%, and Capital Outlay is at 17.29%. Mr. Studer reports overall FLDWID is looking good. Ms. Rottier made a motion to accept Treasure's Report as read. Mr. Grimmert seconded the motion. Motion Carried.

**6. On-Site Manager's Report for January 2016**

Mr. Cooper reports FLDWID has 874 customers with no customer issues at this time. Mr. Cooper states Ms. Kight has exhausted all vacation and sick leave and is no longer with FLDWID. Mr. Cooper reports Ms. Belch is working with Caselle software and Smart Systems to resolve the data that was lost in December. Ms. Belch reports the majority of accounts are fixed and FLDWID will not send incorrect bills out. Mr. Cooper reports Ms. Belch has tried contacting Coconino County for check system and never got a response. Mr. Cooper states National Bank of Arizona would be the best fit for FLDWID. Mr. Cooper reports operation issue is Caselle Software. Smart Systems also suggested updating our system. Mr. Cooper reports Ms. Belch re-entered all payments from December that were in error. Mr. Cooper reports new meters should arrive towards the end of February. APS energy audit is complete and should have final results before the end of next week. Mr. Cooper states new phone system is installed and working great. Mr. Cooper reports unaccountable water is 10% more than what FL customers use. FLDWID metered 1,958,010 and pumped 1,199,864.

**7. New Business**

**Discussion and Possible Decision of Medical Program Commitment and Option of Health Plan**

Mr. Studer made a motion to pay full-time employees a non-standard compensation wage every month covering Federal, State, and Social Security until FLDWID can provide Health Care to full-time employees, in the meantime a committee will gather data from County and Group Policies. Ms. Hume seconded the motion. Motion Carried.

**Discussion and Possible Decision of Wages for Employees**

Ms. Hume made motion to table until committee gathers data on Health Care for full-time employees. Mr. Grimmert seconded the motion. Motion Carried.

**Discussion and Possible Decision of APS Rebates**

Ms. Hume made a motion to table APS Rebates until APS sends the final energy audit. Mr. Studer seconded the motion. Motion Carried.

**Discussion and Possible Decision of Signer's for National Bank of Arizona**

Mr. Studer made a motion to accept the signatures on signature card with Ms. Hume signing hers in Yuma, Az.

Ms. Rottier seconded the motion. Motion Carried. Mr. Studer made a motion to proceed with the card reader and desktop check reader through National Bank of Arizona. Ms. Hume seconded the motion. Motion Carried.

**8. Old Business**

**Discussion and Possible Decision of Accountable Water**

Ms. Hume made a motion to Table the Accountable Water. Ms. Rottier seconded the motion. Motion Carried.

**Discussion and Possible Decision of Audit Report**

Ms. Rottier made a motion to accept audit report with the final Corrections. Mr. Studer seconded the motion. Motion Carried.

**Discussion and Possible Decision of Cell Phone and Compensation for Cell Phone**

Mr. Studer made a motion to Drop 928-240-2665 and Square D phone once credit card system is installed with Mr. Morehead keeping his work phone with less data plan and Mr. Cooper getting a \$25.00 a month compensation from FLDWID. Ms. Hume seconded the motion. Motion Carried.

**Manager to Board**

**Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:55am

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

Minutes Approved:

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Lou St. Germain, Chairman

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Sally Rottier, Secretary

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Date