

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
REGULAR BOARD MEETING**

February 16, 2017

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Paul Studer, Ray Grimmatt, and Sally Rottier. Mary Hume present telephonically. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Reading of January 2017 Work Session & Regular Board Meeting

Mr. Studer made a motion to accept the minutes as printed. Ms. Rottier seconded the motion. Motion carried.

5. Treasure's Report for January 2017 Treasures Report

Mr. Studer reports Service income is at 67.82%, Taxes is at 69.9%, Total income is at 69.95%, Payroll is 56.96%, Operations is at 58.08%, Travel is at 50.37%, and Total expense is at 46.53%. Mr. Studer suggest next budget FLDWID add Certification Training to Tuition and Training. Ms. Rottier made a motion to accept the Treasures report as read. Mr. Grimmatt seconded the motion. Motion carried.

6. On-Site Manager's Report for January 2017

Mr. Cooper reports FLDWID has 883 customers with no customer issues. Mr. Morehead has passed his test. Mr. Cooper states the billing did not go as smooth as Ms. Belch had wished. Ms. Belch had to fix 10 accounts on the meter proof report, 5 accounts on the stand-by fee, and 7 on the taxes all before sending the billing out. Mr. Cooper has talked to Mr. Turner about billing and Ms. Belch has spoken to Arizona Water about their billing. Mr. Cooper reports FLDWID will move on with a different billing software company. Mr. Cooper is sending Mr. St. Germain and Ms. Belch to Show Low City Hall on April 14th for the LCR Coalition Members.

Mr. Brimhall has completed the upgraded map of subdivision upgrades. Cost of the map is \$3000.00.

Mr. Cooper would like anyone interested in RWAA Technical Conference to get with Ms. Belch before March 1. RWAA Conference is April 11 – 13.

Mr. Cooper reports customers used 888,752 gallons of water, pumped water is 1,143,071, flushed out water is 185,000 and 69,418 was system loss.

7. New Business

Discussion and Possible Decision of Appointing Board Member

Mr. Grimmatt made a motion for all Board Members to maintain their current positions. Ms. Rottier seconded the motion. Motion carried.

Discussion and Possible Decision of FLDWID Emergency Plan

Ms. Rottier made a motion to accept the Emergency Plan with changes made during the work session. Ms. Hume seconded the motion. Motion carried.

Discussion and Possible Decision of Capital Equipment Review

Ms. Hume made a motion to accept the Capital Equipment with the purchase of pumps before next fiscal budget and fix changes to Capital Equipment discussed in work session. Mr. Grimmatt seconded the motion. Motion Carried.

Discussion and Possible Decision between FLDWID & FLFD

Ms. Rottier made a motion to accept the \$2500 from FLFD and put it towards fire hydrants. Ms. Hume seconded the motion. Motion carried.

Items from Board to Manager

Manager to Board

Board to Manager

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 11:35 am.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date