

**FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT  
REGULAR BOARD MEETING**

October 15, 2015

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were, Mary Hume, Paul Studer, and Sally Rottier. Staff members present were Grant Cooper, Cheryl Kight, and Amy Belch.

**1. Call Meeting to Order**

Mr. St. Germain called the meeting to order

**2. Pledge of Allegiance**

**3. Call to the Public**

Ray Grimmett was present

**4. Board Member Resignation**

Mr. St. Germain reported that Ms. Purtymun has turned in her resignation. Mr. Grimmett has agreed to carry out the rest of Ms. Purtymun's term. Ms. Hume made a motion to accept Ms. Purtymun's resignation. Ms. Rottier seconded the motion. Motion Carried.

**5. Interview and Possible Appointment of New Board Member**

Mr. Grimmett has lived in Forest Lakes full time since 1974. Mr. Grimmett states in the 60's they carried their own water in. Mr. Grimmett raised his family here. Mr. Grimmett was a registered contractor for over 25 years. Ms. Hume made a motion to appoint Mr. Grimmett. Ms. Rottier seconded the motion. Motion Carried. Mr. Grimmett read the Oath of Office and signed the Oath of Office.

**6. Reading of September 2015 Regular Board Meeting and Work Session**

Ms. Hume made a motion to accept the September 2015 Regular Meeting Minutes and Work Session. Ms. Rottier seconded the motion. Motion Carried.

**7. Treasure's Report for August and September 2015**

Ms. Kight made corrections on August Treasure's report moving \$16,553.75 from Engineering to Construction in Progress. Mr. Studer reports on August Treasure's report; Service Income is 18.9%, Investment Income is 15.9%, Taxes is 2.9%, Total Income is 11.9%, Payroll is 13.0%, Operations is 17.9%, Travel is 19.1%, and Net Income is 7.3%. Mr. Studer reports an overage in Workmen's Compensation for August and September 2015 Treasure's Report. Mr. Studer states 14% overage and the budget should be at 25% for Workmen's Compensation. Mr. St. Germain request last year's Workmen's Compensation statements to compare to this years. Mr. Cooper asked Ms. Kight to look into Workmen's Compensation and make the proper adjustments in Treasure's Report. Ms. Hume made a motion to accept the corrections on August 2015 Treasure's Report. Ms. Rottier seconded the motion. Motion Carried.

**8. On-Site Manager's Report**

Mr. Cooper reports 875 customers with no customer issues. Mr. Cooper states Mr. Morehead passed his Certification Exam. Delinquent accounts is at \$3193.76. Mr. Cooper reports Snow Well was on hold due to rain and is back in progress. Equipment issues are SCADA. Mr. Cooper and Mr. Dewalt are working hard on the issue. Unaccountable water is at 700,000.

**9. New Business**

**None**

**10. Old Business**  
**None**

**Manager to Board**

**Board to Manager**

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Hume made the motion. Mr. Studer seconded the motion and it carried. Meeting closed at 12:00 pm.

FOREST LAKES D.W.I.D.

Minutes by:  
Amy Belch

Minutes Approved:

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Lou St. Germain, Chairman

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Sally Rottier, Secretary

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Date