

FOREST LAKES DOMESTIC WATER IMPROVEMENT DISTRICT
Regular Board Meeting
January 19, 2017

The Regular Meeting was called to order by Chairman Lou St. Germain at 11:00 am at the Water District Office. Board Members present were Paul Studer, Sally Rottier, and Ms. Hume. Mr. Ray Grimmett was absent. Staff members present were Grant Cooper and Amy Belch.

1. Call Meeting to Order

2. Pledge of Allegiance

3. Call to the Public

No Public

4. Oath of Office

Ms. Rottier read her Oath of office. Ms. Belch signed it. Ms. Hume read her Oath of office. Ms. Belch signed it.

5. Reading of December 2016 Work Session and Regular Board Meeting

Ms. Rottier made a motion to accept the minutes as printed. Ms. Hume seconded the motion. Motion carried.

6. Treasures Report for December 2016

Mr. Studer reports Service income at 60.15%, Property Tax Revenue at 64.21%, Miscellaneous income at 63.19%. Mr. Studer states F.L. has unbudgeted income of \$13,595.95. Wages are at 48.6%, Operations at 49.96% but the one time Liability Insurance is driving the percentage up. Operations at 49.96% Travel is at 41.91% and Capital Outlay is at 36.4%. Mr. Studer reports F.L. has \$238.93 in petty cash, \$44,701.52 in National Checking account, and \$527,239.91 in County Warrant account. Ms. Rottier made a motion to accept the Treasure's report as read. Ms. Hume seconded the motion. Motion carried.

7. On-Site Manager's Report for December 2016

Mr. Cooper reports delinquents are at \$524.10 from \$644.92. Mr. Morehead did not pass his test. He is down in the valley taking the classes and the test is on Friday. Billing went out three days after the 31st. Mr. Cooper and Ms. Belch fine tooth combed every account. There were 2 accounts that were fixed before sending them out. Mr. St. Germain suggest calling the manager at Caselle and writing Caselle a letter about a refund or fixing the product that Forest Lakes pays for every month. Mr. Cooper met with Coconino County. The county is going to suggest new easements in the bar ditch. Mr. Cooper reports he has met with Mr. Brimhall over the map and the leaks that keep accruing in the subdivision. Mr. Brimhall suggest putting in an 8 inch for a looping around for units 7 and 8. Mr. Cooper and Mr. Brimhall agree to upgrade in sections of 3500 feet. Mr. Cooper states the work could be done May 2017 if need be unless we have an emergency. Mr. Cooper states the 5 year plan needs to be revised to the proper upgrades. Mr. Cooper reports right now there is 8 leaks that need to be replaced as soon as the weather permits, usually April time frame. Mr. Cooper states customers used 730,430 gallons, F.L. pumped 1,255,473 and unaccountable water is 525,043 with 2 leaks this month.

8. New Business

Discussion and Possible Decision on Review and Raises

Mr. Studer made a motion to give 4% raise to employees effective today until June 30th, 2017 in a one-time bonus check and increase in wages will show July 2017. Ms. Hume seconded the motion. Motion carried.

9. Old Business

Discussion and Possible Decision on Slat Pricing for Fencing the Backyard

Ms. Hume made a motion not to do anything with the backyard fence. Ms. Rottier seconded the motion. Motion carried.

Discussion and Possible Decision of Priority 8 inch Main to be replaced next

Mr. Studer made a motion to table 8 inch main until next meeting. Ms. Hume seconded the motion. Motion carried.

Items from Manager to Board Members

None

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None

Mr. St. Germain called for a motion to close the Board Meeting. Ms. Rottier made the motion. Ms. Hume seconded the motion and it carried. Meeting closed at 11:55am.

FOREST LAKES D.W.I.D.

Minutes by:
Amy Belch

Minutes Approved:

Lou St. Germain, Chairman

Sally Rottier, Secretary

Date